

**December 17, 2018**

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Monday, December 17, 2018, commencing at 9:30 a.m.

- Present: Mayor – Robert Thompson  
Deputy Mayor – Larry Freeman  
Councillor –Lloyd Bather, Joe English and Jeff Sipes  
Administrator – Erin Robertson
- Delegations: 11:35 a.m. Dean Andersen, Maintenance Manager  
Update on Public Works
- 236-18 **Bather** - That the minutes of the November 19, 2018, Regular Meeting of Council  
Minutes be approved as presented. Carried
- 237-18 **English** - That the Statement of Financial Activities and Bank Reconciliation for  
Financials the month of November 2018 be approved as presented. Carried
- 238-18 **Bather** - That we issue Cheques 4531 to 4562, Other payments totaling  
Payments \$186,014.38, as detailed on attached List of Accounts for Approval,  
Pay Period 19 and November payroll advance from the general account. Carried
- 239-18 **Sipes** - That the water report for the month of November 2018 be approved as  
Water Report presented. Carried
- 240-18 **Bather** - That the Maintenance Manager November 2018 calendar be approved as  
Calendar presented. Carried
- 241-18 **Sipes** - That the correspondence be noted and filed:  
Correspondence
- Shellbrook & District Health Services Foundation December 4, 2018, meeting minutes
  - Canwood Curling Club Income and Expense ending March 31, 2018
  - SUMA, re: letter to council on services offered
  - Saskatchewan Housing Corporation, 2017 Settlement Municipal Share
  - Environment and Climate Change of Canada, Asphalt Code of Practice
  - Northern Woods & Water Highway Association delegation funding request
  - NSRBC Culvert Mapping
  - Donnell Tyler Goodwill cancel café lease

- Carried
- 242-18 **Thompson** - That we recess at 10:58 a.m. for 10 minutes.
- Carried
- 243-18 **Thompson** - That we reconvene at 11:07 a.m. as all members of Council are present.
- Carried
- 244-18 **English** - That we purchase NAMS.PLUS subscription with NAMS Canada,  
NAMS, Asset Mgt. Saskatoon, Sask., at the reduced rate offered of \$480.00, plus applicable taxes.
- Carried
- Committee updates:
- Highway 55 Waste Management Corporation, verbal report provided by Larry Freeman
  - HR Committee, verbal report provided by Robert Thompson and Larry Freeman
- 245-18 **Thompson** - That we apply for two (2) summer students, labourer and summer  
CSJ- Summer Students youth worker, through the Canada Summer Jobs Program for the 2019 program year.
- Carried
- 246-18 **Bather** - That we apply for grant funding for the Summer Youth Program with  
CIF – SYP Community Initiatives Fund for the 2019 program year.
- Carried
- 247-18 **Freeman** - That in the matter of the Special Occasion Permit for a recreation hockey  
Special Occ. Permit tournament hosted by the Canwood Memorial Arena Board, to be held at  
Skating Rink the Canwood Memorial Arena, 650 1st Street East, Canwood, Sask., on December 26, 2018, commencing at 12:00 p.m. (noon) to 12:00 a.m. (midnight) respectfully; and as per Policy of Council 200-17, we hereby approve and acknowledge said event but do not accept any liability that may arise from said event.
- Carried
- 248-18 **Thompson** - That we appoint Gord Kismer & Associates Ltd., Regina, Sask., to act  
Board of Revision as our 2019 Board of Revision with the following appointments:

Clint Krismer - Chair

Gord Krismer - Vice Chair

Secretary – Aileen Swenson

Jeff Hutton, Kirby Bodnard, Brenda Lauf, Cameron Duncan,

David Lang, Charmaine Luscombe and Gail Wartman

Carried

249-18 **Bather** - That we appoint Larry Freeman as Deputy Mayor, for a term ending  
 Appoint Deputy Mayor December 31, 2019. Carried

250-18 **Sipes** - That we appoint Mayor, Robert Thompson and Councillor, Larry  
 Appoint HWY 55 Freeman to the Highway 55 Waste Management Corporation Board  
 Board Members for a term ending December 31, 2019. Carried

251-18 **Bather** - That we make the following appointments for the 2019 year as follows:  
 Annual Appointments

- |                              |  |
|------------------------------|--|
| ➤ Public Works               | Committee of the Whole   |
| ➤ Health & Sanitation Region | Prince Albert Parkland Health  |
| ➤ Canwood Regional Library   | Laverne Adrian, Gerda Bruner,<br>Christle Carey  |
| ➤ Wapiti Regional Library    | Laverne Adrian, alternate Christle<br>Carey  |
| ➤ Cemetery Committee         | Gail Westgard, Robert Thompson,<br>Larry Freeman and Dean Andersen   |
| ➤ Skating Rink Board         | President – Trevor Kvinlaug<br>Secretary – Courtney Hansen<br>Treasurer – Lorna Benson<br>Board Member – Dale Benson   |
| ➤ Curling Rink Board         | President – Lorne Benson<br>Vice President – Grant Person<br>Treasurer – Marie-Anne Grimmard<br>Secretary – Joy Lavoie<br>Members – John Johnson, Ken<br>Moar, Michelle Altstadt, Celine<br>Sipes, Elaine Holmes and Michele<br>Person |
| ➤ Canwood Minor Sports       | President – Kerralynn Bloom<br>Vice President – Elaine Holmes<br>Secretary – Kerri Charbonneau<br>Treasurer – Lisa Anderson<br>Board Member – Kim Lajeunesse,<br>Michelle Altstadt, Laurie Jo Skarra,<br>Trevor Kvinlaug               |
| ➤ Recreation Board           | Jeff Sipes   |
| ➤ Administrator              | Erin Robertson   |
| ➤ Insurance                  | SUMAssure – Aon Reed Stenhouse   |
| ➤ EMO Representative         | Larry Freeman  |
| ➤ EMO Coordinator            | Lorna Benson   |
| ➤ Solicitors                 | M. Kim Anderson, Robertson<br>Stromberg, Saskatoon, Sask.<br>Mr. Garth Bendig, Bendig & Klassen<br>Law Office, Prince Albert, Sask.  |

- Volunteer Fire Department Chief – Grant Person  
Deputy Chief – Darren Charbonneau  
Firefighters: Robert Thompson,  
Darcy Nordquist, Richard Schwehr,  
Jesse Wyatt, Jonathan Thall, Keith  
Danberg, Derek Bedard and Rylee  
Aiken
- Canwood Regional Park Board Robert Thompson, Grant Person and  
Lloyd Bather
- Land Committee Committee of the Whole
- Shellbrook & District Health Services Foundation Bruce Harper
- Canwood Community Pride and Heritage Susan Hansen
- Parkland Physician & Recruitment Larry Freeman
- Village and R.M. of Canwood 100<sup>th</sup> Anniversary Committee Chair – Susan Hansen  
Secretary Treasurer – Lisa Quessy

Carried

252-18 **Thompson**  
2019 Remuneration

- That we set Council Indemnity Remuneration rates for 2019 as follows:

- Mayor \$130.00 per council meeting;
- Councillors \$120.00 per council meeting;
- Full day meetings \$130.00;
- Half day meetings (2-5 hours) \$80.00;
- Two hours or less meetings \$40.00;
- Mileage \$0.45 cents per kilometer.

Carried

253-18 **Freeman**  
Past Due Accounts

- That we authorize the Administrator to add any utility accounts that are 60 days past due on to the appropriate tax roll.

Carried

254-18 **English**  
Lift Station Fee

- That we instruct the Administrator, to move the total revenue from the “Lift Station Upgrade Fee” after the completion of the last utility billing cycle in December to the water sewer savings account held at Affinity Credit Union, Canwood Branch.

Carried

255-18 **Bather**

- That we recess at 1:29 p.m. for 10 minutes.

Carried

256-18 **Thompson**

- That we reconvene at 1:34 p.m. as all members of Council are present.

Carried

257-18 **Thompson** - That we move to in-camera at 1:37 p.m. and ask that the Administrator  
In-camera session leave Council Chambers.  
Carried

258-18 **Thompson** - That we move out of in-camera at 2:43 p.m. and ask Administrator In-  
camera concluded to return to Council Chambers.  
Carried

259-18 **Thompson** - That Gail Westgard hourly rate of pay for 2019 remain at \$20.00 per hour.  
Westgard 2019 Wage  
Carried

260-18 **Freeman** - That we increase Administrator, Erin Robertson hourly rate of pay from  
Robertson 2019 Wage \$27.75 to \$29.30 per hour, with an effective date of December 27, 2018.  
Carried

261-18 **English** - That Dean Andersen hourly rate of pay for 2019 remain at \$29.55 per hour.  
Andersen 2019 Wage  
Mayor Thompson requested that there be a recorded vote for this motion.  
English – For  
Freeman – Against  
Sipes – For  
Bather – For  
Thompson – Against  
Carried

Note: After motion was voted on, Administrator requested it be noted in the minutes that Council had chosen to dismiss her advice and recommendation and voted in favor of resolution. Council agreed that it may be noted in minutes.

262-18 **Bather** - That we adjourn at 2:52 p.m. with the next meeting of Council to be held  
Adjourn/ Next Meeting on Monday, January 21, 2019, commencing at 9:30 a.m.  
Carried

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Mayor, Robert Thompson

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Administrator, Erin Robertson