

October 21, 2019

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Monday, October 21, 2019, commencing at 9:29 a.m.

- Present: Mayor – Robert Thompson
Deputy Mayor – Larry Freeman
Councillor – Lloyd Bather, Joe English and Jeff Sipes
Administrator – Erin Robertson
- Delegations:
10:00 a.m. Mr. Hugh Otterson, Canwood and District Bus Association
Re: Update on wheelchair accessible minivan and garage
- 200-19 **Freeman** - That the minutes of the September 16, 2019, Regular Meeting of Council
Minutes be approved as presented. Carried
- 201-19 **Sipes** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of September 2019 be approved as presented. Carried
- Let the minutes note that Mayor Thompson left Council Chambers at 10:33 a.m. and returned at 10:35 a.m.
- 202-19 **Bather** - That we issue Cheques 4827 to 4856, Other payments totaling
Payments \$38,482.20, as detailed on attached List of Accounts for Approval,
Pay Period 16 and October payroll advance from the general account. Carried
- 203-19 **English** - That the water report for the month of September 2019 be approved as
Water Report presented. Carried
- 204-19 **Freeman** - That we acknowledge receipt of Maintenance Manager calendar,
Sept. Time Administrator and Office Staff Attendance Statement for September as
presented. Carried
- 205-19 **Thompson** - That we move to in-camera at 10:53 a.m. and ask that the Administrator
In-camera session remain in Council Chambers. Carried
- 206-19 **Thompson** - That we move out of in-camera at 10:56 a.m. Carried
In-camera concluded
- 207-19 **Thompson** - That we break at 10:56 a.m. for a 15 minutes recess.

Carried

208-19 **Thompson** - That we reconvene at 11:10 a.m. as all members of Council are present.

Carried

Committee updates:

- Highway 55 Waste Management Corporation verbal report provided by Robert Thompson and Larry Freeman
- SUMA Regional Meeting verbal report provided by Robert Thompson

209-19 **Thompson** - That Council agree to accept the addition to agenda and consider the verbal request to cover an expense as it relates to sewer repair made from resident Hugh Otterson.

Additions

Carried

210-19 **Sipes** - That we agree to reimburse Mr. Hugh Otterson payment in the amount of \$348.54 to for work completed by Roto-Rooter on resident's sewer line on October 15, 2019, as blockage issue was with the sewer mainline that is managed by the Village.

Reimburse Otterson

Carried

Let the minutes note that Councillor Sipes left Council Chambers at 12:40 p.m. and returned at 12:42 p.m.

211-19 **Bather** - That the correspondence be noted and filed:

Correspondence

- Community Initiatives Fund final report acceptance for Summer Youth Program
- Government of Canada, Municipal Gas Tax Funding Agreement Amendment No. 1
- ATAP Swabbing of raw main site visit report
- RCMP Community Policing Report for July to September 2019
- SaskTel service rate increase of 10%
- Resident Compliant letter
- Request for erection of sign

Carried

212-19 **Thompson** - That we agree to modify the values of the Water Treatment Plant and Lift Station on our SUMAssure Statement of Values with an immediate effective date. Furthermore, we agree to the adjusted Statement of Values and Schedule of Contractor's Insurance Property as provided by SUMAssure with effective statement date of December 31, 2019.

SUMAssure Insurance

Carried

213-19 **Freeman** - That we acknowledge the enrollment of Mayor, Robert Thompson in the SUMA Sector Meeting that was held in Duck Lake on October 3, 2019, for a cost of \$30.00.

SUMA Meeting

Carried

214-19 **Bather** - That we agree to table the discussion of the request from the Ministry of
Table GTF Agreement Government Relations as it relates to amendment to the Municipal Gas Tax
Fund Agreement.

Carried

215-19 **Bather** - That we acknowledge the RCMP Community Policing Report, Shellbrook
RCMP Report RCMP Report Detachment, for the months of July to September 2019, as
presented.

Carried

Let the minutes note that Council had a discussion about vehicles situated on Municipal Reserve
Land, MR20, Plan 101836919 Ext. 0. Council agreed to contact adjacent owner and request that
they be removed.

216-19 **Bather** That we agree to write off the outstanding balance of \$535.11 on Utility
W/O Utility Acct. Account 0261 0030.

Carried

217-19 **Thompson** - That we approve Moving Permit application 2019 – 04, and allow for a
Moving Permit 2019-04 manufactured home to be moved onto Block B, Plan 64PA11101 Ext 0., as
per Form C Application dated September 9, 2019.

Carried

218-19 **Freeman** - That we approve the Development Permit and Building Permit 2019 – 04,
Development & for Block D, Plan 64PA11101 Ext. for the placement of a manufactured
Building Permit home. Furthermore, this approval is contingent with compliance to Zoning
2019-04 Bylaw No. 2/1993 and conditions as set out by the Municipal Building
Inspector.

Carried

219-19 **Sipes** - That we agree to approve Policy SC – 1, Sign Corridor Policy with a
Policy - Sign Corridor review date of October 30, 2021.

Carried

Let the minutes note that Mayor Thompson left Council Chambers at 1:36 p.m. and returned at
1:38 p.m.

220-19 **Bather** - That we agree to approve Policy WW/SW – 1, Waterworks Quality
Policy – Waterworks Assurance/Quality Control Policy, with a review date of May 30, 2020.
QA/QC

Carried

221-19 **Sipes** - That we agree to approve Policy HR – 2, Harassment Prevention Policy,
Policy – Harassment with a review date of October 30, 2020.
Prevention

Carried

222-19 **Bather** - That we adjourn at 1:47 p.m. with the next meeting of Council to be
Adjourn/ Next Meeting held on Monday, November 18, 2019, commencing at 9:30 a.m.

Carried

Mayor, Robert Thompson

Administrator, Erin Robertson

APPROVED