

September 16, 2019

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Monday, September 16, 2019, commencing at 10:02 a.m.

Present: Mayor – Robert Thompson
Deputy Mayor – Larry Freeman
Councillor – Lloyd Bather, Joe English and Jeff Sipes
Administrator – Erin Robertson

- 181-19 **Bather** - That the minutes of the August 19, 2019, Regular Meeting of Council be
Minutes approved as presented. Carried
- 182-19 **Freeman** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of August 2019 be approved as presented. Carried
- 183-19 **Bather** - That we issue Cheques 4807 to 4826, Other payments totaling
Payments \$99,169.21, as detailed on attached List of Accounts for Approval,
Pay Period 14, 15 and September payroll advance from the general account. Carried
- 184-19 **Sipes** - That the water report for the month of August 2019 be approved as
Water Report presented. Carried
- 185-19 **Bather** - That we acknowledge receipt of Maintenance Manager calendar,
August Time Administrator and Office Staff Attendance Statement for August as
presented. Carried
- Committee updates:
- Highway 55 Waste Management Corporation verbal report provided by
Larry Freeman
 - Curling Rink Public Meeting verbal recap provided by Robert
Thompson
- 186-19 **Thompson** - That we break at 11:52 a.m. for a 12 minutes recess. Carried
- 187-19 **Thompson** - That we reconvene at 12:03 p.m. as all members of Council are present. Carried

188-19 **Sipes** - That we approve Application # 2019-04 to move mobile home out of the
 Moving Permit municipality from Block B, Plan 64PA11101, Ext 0., civic address
 250 1st Street West, as per Form C dated September 9, 2019.
 Carried

Administrator, Erin Robertson declared a conflict of interest in the next matter on the agenda as it relates fencing and left Council Chambers at 12:15 p.m.

Administrator was asked to rejoin the meeting at 12:22 p.m.

189-19 **Thompson** - That we agree to advertise for the erection of fence that was removed for
 Lift Station Fence the Lift Station Renewal Project with a completion date of October 31,
 2019. Furthermore, Councillors English and Bather will be tasked with
 review of bid submissions.
 Carried

190-19 **Thompson** - That we move to in-camera at 12:26 p.m. and ask that the Administrator
 In-camera session leave Council Chambers.
 Carried

191-19 **Thompson** - That we move out of in-camera at 1:00 p.m. and ask the Administrator to
 In-camera concluded rejoin the meeting.
 Carried

192-19 **Thompson** - That we agree to write-off Custom Work Invoice CW201915 in the
 W/O CW201915 amount of \$45.00 as work completed was not requested by property owner.
 Carried

193-19 **English** - That the correspondence be noted and filed:
 Correspondence

- Government of Saskatchewan Clean Water and Waste Water Fund project completion letter
- NCTPC June 18, 2019, regular meeting minutes
- Municipal Financing Corporation of Saskatchewan debenture approval
- SaskPower Right-of-Way Plan
- Municipal Heritage survey summary report
- Government of Saskatchewan Gas Tax Funds –2019-20 Installment 1
- Saskatchewan Federation of Police Officers request for funding

Carried

194-19 **Bather** - That we acknowledge the submission of Sewer Works Reports for January
 Sewer Works 2018 1, 2018, through to December 31, 2018, as presented.

Carried

195-19 **Sipes** - That we agree to adopt Policy HR – 1, Employee Performance Review Policy, with a review date of September 30, 2020.
Policy – Employee Review Carried

196-19 **Bather** - That we approve the Development Permit and Building Permit Application # 2019-03, to construct a garage on Lot 23, Block 4, Plan Y3516, Ext. 0, civic address, 660 1st Avenue East. Furthermore, this approval is contingent with compliance to Zoning Bylaw No. 2/1993 setbacks, to be verified by a member of Council, and conditions as set out by the Municipal Building Inspector.
Development & Building Permit 2019 – 03 Carried

197-19 **Freeman** - That we agree to the registration of Erin Robertson into ISC/LAFOIP Workshop scheduled October 16, 2019, to be held in Prince Albert, Sask., at the cost of \$105.00, including taxes.
Robertson Training Carried

198-19 **Sipes** - That we agreed to the enrollment in the SUMA Webinar Series: Leading with Accountability: Ethics and Conflict of Interest, for the cost of \$45.00, plus GST, that was held on September 11, 2019, and authorize the attendance of Administrator or any Council members.
Webinar Training Carried

Let the minutes note that Councillor Bather had requested the introduction of a motion. Mayor Thompson ruled the motion to be out of order and contrary to rules and privileges of Council and refused it to be put to Council.

199-19 **Thompson** - That we adjourn at 2:26 p.m. with the next meeting of Council to be held on Monday, October 21, 2019, commencing at 9:30 a.m.
Adjourn/ Next Meeting Carried

Mayor, Robert Thompson

Administrator, Erin Robertson