

# *Employment Opportunity Summer Youth Program Coordinator*

The Village of Canwood, in partnership with Canwood Public School, is hiring a Coordinator for the Summer Youth Program for the months of July & August.

## **The Coordinator will:**

- Set up and deliver the program;
- Supervise other employees, plan & organize daily snack and craft activities with weekly themes;
- Budget for purchases and materials;
- Maintain accounting records;
- Work successfully with parents, caregivers and partners in the community.

## **Preferred skills:**

The Applicant must be between 15 to 30 years of age at the start of employment; is a Canadian Citizen; and legally entitled to work according to the relevant provincial/territorial legislation and regulations.

Minimum qualifications for this position:

- Must have some experience working with youth or children;
- Must have strong communication skills;
- Have an interest in education or childcare;
- Aboriginal, Metis or member of a minority group are encouraged to apply;
- First Aid/CPR and Play Leadership Training would be an asset.

If you have any questions about this position or the Summer Youth Program, please contact Erin Robertson at 306-468-2016 or Brian Linn at 306-468-2150.

**Cover letter and resume can be dropped off at the Village of Canwood office, faxed to 306-468-2805, emailed to [canwood.town@sasktel.net](mailto:canwood.town@sasktel.net) or by mail to:**

**Village of Canwood  
Re: SYP Coordinator Position  
Box 172, Canwood, SK S0J 0K0**

***DEADLINE***  
***For applications is May 13, 2022.***