

January 22, 2018

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Monday, January 22, 2018, commencing at 9:00 a.m.

Present: Mayor – Robert Thompson
Deputy Mayor – Larry Freeman
Councillor –Lloyd Bather, Jeff Sipes
Administrator – Erin Robertson

001-18 **Bather** - That the minutes of the December 13, 2017, Regular Meeting of Council
Minutes be approved as presented. Carried

002-18 **Freeman** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of December 2017 be approved as presented. Carried

003-18 **Sipes** - That we issue Cheques 4278 to 4308, Other payments totaling
Payments \$102,444.63, as detailed on attached List of Accounts for Approval, and
January 15 payroll advance from the general account. Carried

004-18 **Bather** - That the water report for the month of December 2017 be approved as
Water Report presented. Carried

005-18 **Sipes** - That the Maintenance Manager December 2017 calendar be approved
Calendar with comments that Administrator will obtain clarity on callout procedures
and time spent while assisting contractors. Carried

Committee updates:
➤ Highway 55 Waste Management Corporation, provided by Larry
Freeman

006-18 **Freeman** - That we agree to the following addition to the agenda:
Additions
➤ Park Fundraiser March 24, 2018, commencing at 5:00 p.m.
➤ Policy for on-call fee
➤ Ron Anderson resignation from Council Carried

007-18 **Thompson** - That in the matter of the Special Occasion Permit for the Canwood
Special Occasion Permit Regional Park Annual Fundraiser, hosted by the Canwood Regional Park
Board, and to be held at the Canwood Elks Hall, 640 2nd Avenue East,
Canwood, Sask., at the following time:

Saturday, March 24, 2018, commencing at 5:00 p.m.

We hereby approve and acknowledge said event but do not accept any liability which may arise from this event.

Carried

008-18 **Bather**
Callout Policy

- That we agree to the following Policy of Council:

In a situation where a member of the public contact municipal staff on a personal issue after working hours, and that staff member provides assistance, they will be billed a minimum rate of \$100.00, for a maximum of 3 hours. Further to this, any time after 3 hours will be billed at the appropriate rate-of-pay for that staff member.

Carried

009-18 **Thompson**
Anderson, resign
from Council

- That we agree to acknowledge receipt for resignation from Council for Ron Anderson, via text message from (306)468-7574 to Administrators phone at 8:26 a.m. on Monday, January 22, 2018.

Carried

Thompson

- That we recess at 10:59 a.m. for 12 minutes.

Thompson

- That we reconvene at 11:08 a.m. as all members of Council are present.

010-18 **Bather**
Correspondence

- That the correspondence be noted and filed:

- RCMP Annual Performance Plan Meeting notice
- RCMP Community Policing Report October to December 2017
- SUMA Annual notice of membership
- WCB 2018 certificate and rate notice
- Affinity Credit Union notice of change of CUETS MasterCard
- NCTPC October 27, 2017, regular meeting minutes
- FCM 2018 Membership renewal
- Canwood & Memorial Arena annual financial statement ending October 31, 2017
- SAMA Notice of Annual Meeting
- ISC Notice of Transfer of Title to Land
- R.M. of Canwood No. 494, EMO Coordinator and Plan
- Canwood Regional Park donation request
- Cogent audit responsibility letter to Council
- Ratepayer billing request letter

Carried

011-18 **Thompson**
Shellbrook RCMP Report
as presented.

- That we acknowledge the RCMP Community Policing Report, Detachment, for the months of October to December 2017,

Carried

012-18 **Bather** - That we acknowledge the Canwood Memorial Arena annual financial statement ending October 31, 2017.

Carried

013-18 **Thompson** - As per Policy of Council, we agree to acknowledge the Canwood Memorial Arena special occasion permit for December 23, 2017, commencing at 10:00 a.m., noting that we do not accept any liability which may arise from this event.

Carried

014-18 **Freeman** - That we agree to transfer any surplus from the Water & Sewer Utility from W/S Reserve 2017 to the utility reserve and move said amount to the “Investor Savings Reserve” account 5108733 held at Affinity Credit Union, Canwood Branch.

Carried

015-18 **Bather** - That we agree to apply for two (2) summer students, labourer and summer Summer Students youth worker, through the Canada Summer Jobs Program for the 2018 program year.

Carried

016-18 **Thompson** - That we agree apply for grant funding for the Summer Youth Program CIF Grant with Community Initiatives Fund for the 2018 program year.

Carried

017-18 **Bather** - That we agree to a fee of \$35.00 per load to be billed to approved sewage Sewage Disposal Fee haulers for the disposal of sewage from residents located within the boundaries of the R.M. of Canwood.

Carried

Thompson -That we agree to move to in-camera at 11:46 a.m. with all Council members in agreement to have Administrator remain in Council chambers.

Thompson -That we move out of in-camera at 12:40 p.m.

018-18 **Thompson** - That we rescind motion 212-17 from the December 13, 2017, Regular Rescind 212-17 Meeting of Council.

Councillor Bather requested that there be a recorded vote for this motion. Freeman – For, Sipes – For, Bather – Opposed, Thompson – For

Carried

019-18 **Thompson** - That we increase Maintenance Manager, Dean Andersen hourly rate of Andersen pay from \$29.00 to \$29.55 per hour, with an effective date of December Rate of pay 27, 2017.

Councillor Bather requested that there be a recorded vote for this motion.

Freeman – For, Sipes – For, Bather – Opposed, Thompson – For

Carried

020-18 **Freeman** - That we approve the Application to Subdivide V1037-17S, Lot 3,
Subdivision Block 13, Plan 75PA20396, and inform Government of Saskatchewan,
Application Community Planning Branch, that we have no further comment.

Carried

021-18 **Bather** - That we agree to the Automobile Fleet Schedule as prepared by Tait
Insurance Insurance Group Inc., with the effective date of January 8, 2018.

Carried

022-18 **Thompson** - That the Village of Canwood intends to participate in one or more
Procurement procurement(s) conducted by the Saskatchewan Urban Municipalities
Association (SUMA) between January to December 2018.

Carried

023-18 **Sipes** - That we agree to the quoted price of \$750.00, plus applicable taxes, and
Asset Mgt. Listing authorize Munisoft to input current list of assets into our PubWorks
Program and provide a half day of training for office staff.

Carried

024-18 **Thompson** - That we agree to appoint Gord Krismer & Associates Ltd., Regina, Sask.,
Board of Revision to act as our 2018 Board of Revision with the following appointments:

Clint Krismer - Chair

Gord Krismer - Vice Chair

Secretary - Aileen Swenson

Board- Jeff Hutton, Kirby Bodnard, Brenda Lauf, Cam
Duncan and Dave Lang

Carried

025-18 **Bather** - That we agree to write-off invoice WATER201711, issued to Stuart
Write-off invoice Anderson, Canwood, Sask., because of the lack of information and options
provided to him at the time of the repair.

Carried

026-18 **Bather** - That we agree to adjourn at 1:33 p.m. with the next Council meeting to
be Adjourn/Next Meeting held on Tuesday, February 20, 2018, commencing at 9:00 a.m.

Carried

Mayor, Robert Thompson

Administrator, Erin Robertson

APPROVED