

July 23, 2018

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Monday, July 23, 2018, commencing at 9:31 a.m.

- Present: Mayor – Robert Thompson
Councillor –Lloyd Bather, Joe English, Jeff Sipes (9:34 a.m.)
Administrator – Erin Robertson
- Delegations: 10:01 a.m. Dean Andersen, Maintenance Manager
Verbal update on Public Works
- 132-18 **Bather** - That the minutes of the June 20, 2018, Regular Meeting of Council
Minutes be approved as presented. Carried
- 133-18 **English** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of June 2018 be approved as presented. Carried
- 134-18 **Sipes** - That we issue Cheques 4426 to 4452, Other payments totaling
Payments \$79,231.28 as detailed on attached List of Accounts for Approval, July payroll advance and Pay Periods 09 to 11 from the general account. Carried
- 135-18 **Bather** - That the water report for the month of June 2018 be approved as
Water Report presented. Carried
- 136-18 **English** - That the Maintenance Manager June 2018 calendar be approved as
Calendar presented. Carried
- 137-18 **Thompson** - That we recess at 11:08 a.m. for 10 minutes. Carried
- 138-18 **Thompson** - That we reconvene at 11:16 a.m. as all members of Council are present. Carried
- 139-18 **Thompson** - That we move to in-camera at 11:16 a.m. and note that the Administrator
remained in Council Chambers. Carried
- 140-18 **Thompson** - That we move out of in-camera at 11:34 a.m. Carried

Committee updates:

- Highway 55 Waste Management Corporation, verbal report provided by Robert Thompson

141-18 **Bather**
Additions

- That we agree to the following addition to our agenda:

- Public Works Clothing Policy

Carried

142-18 **English**
Policy – Public Works
Clothing

- That we agree to the following policy of Council:

In order to provide a layer of protection from the elements and/or any potential hazards while performing tasks, the following items must be worn by the Public Works staff:

- Steel toed boots that are CSA approved and cover above the ankle;
- Long pants (can also be coveralls or overalls);
- High visibility shirt or vest.

Carried

143-18 **Sipes**
Correspondence

- That the correspondence be noted and filed:

- SaskTel 2017/18 Annual Report
- Cogent Chartered Professional Accountants LLP re: Internal Control
- RCMP Community Policing Report for April to June 2018
- Shellbrook & Districts Health Services Foundation July 3, 2018, meeting minutes
- SaskPower Smart Meters exchange program
- Village of Debden request for EMO resource at the Canwood Elks Hall

Carried

144-18 **Thompson**
SUMA Webinar

- That we agree to the enrollment in the SUMA Webinar Series: Bullying in the Workplace, for the cost of \$45.00, plus GST, to be held on August 2, 2018, and authorize the attendance of any staff or Council members.

Carried

145-18 **Bather**
RCMP Report

- That we acknowledge the RCMP Community Policing Report, Shellbrook RCMP Report Detachment, for the months of April to June 2018, as presented.

Carried

146-18 **Sipes**
Abate Utility Interest

- That we agree to the abatement of the interest charged June 30, 2018, on Utility account numbers 81, 100 and 161, in the amounts of \$26.93, \$4.49 and \$103.24 respectively as payment received and posted on July 4, 2018, was postmarked June 27, 2018.

Carried

- 147-18 **Thompson** - That we agree to the enroll Administrator, Erin Robertson in the
Administrator Training “Communicating Effectively” training course with Southeast College
Saskatoon campus, to be held on November 12 & 13, 2018. Further to this
we agree to the tuition cost of \$425.00, plus taxes and required lodging
and meals.
Carried
- 148-18 **Sipes** - That we authorize the Mayor and the Administrator to execute under the
Line of Credit seal of the Municipality an overdraft lending agreement with Affinity
Affinity C.U. Credit Union, Canwood Branch, in the amount of one hundred thousand
dollars (\$100,000.00) with said loan at an interest rate of Prime plus one
percent (1%) on our General Account 5108733 held at Affinity Credit
Union, Canwood Branch.
We further agree that this loan will be secured with a General Security
Agreement authorizing Affinity Credit Union interest in the Municipal
Tax Levy for the current year.
Carried
- 149-18 **English** - That we agree to rescind Resolutions 126-18 and 127-18, from the June
Rescind 126-18 & 20, 2018, meeting based on loan requirements.
127-18
Carried
- 150-18 **Bather** - That we authorize the Mayor and the Administrator to execute under the
Term Borrowing seal of the Municipality a Term Loan in the amount of three hundred
Affinity C.U. sixty-seven thousand five hundred dollars (\$367,500.00) lending
agreement with Affinity Credit Union, Canwood Branch, for the purpose
of Wastewater Pump, Lift Station Upgrade. Said monies will be borrowed
at an interest rate of Prime plus half a percent (0.5%), repayable on or
before June 20, 2019.
We further agree that this loan will be secured with a General Security
Agreement authorizing Affinity Credit Union interest in the Municipal
Tax Levy for the current year.
Carried
- 151-18 **Sipes** - That Bylaw No. 2018 – 02, being a Bylaw to provide for Incurring Debt
Bylaw 2018 – 02 for the Village of Canwood, be read for the first time at this meeting.
Carried
- 152-18 **English** - That Bylaw No. 2018 – 02, being a Bylaw to provide for Incurring Debt
Bylaw 2018 – 02 for the Village of Canwood, be read a second time at this meeting.
Carried

153-18 **Bather** - That Bylaw No. 2018 – 02, being a Bylaw to provide for Incurring Debt
Bylaw 2018 – 02 for the Village of Canwood, be given three readings at this meeting.

Carried Unanimously

154-18 **Thompson** - That Bylaw No. 2018 – 02, being a Bylaw to provide for Incurring Debt
Bylaw 2018 – 02 for the Village of Canwood, be read a third time and adopted.

Carried

155-18 **Bather** - That we agree to adjourn at 12:27 p.m. with the next meeting of Council
Adjourn/ Next Meeting to be held on Monday, August 20, 2018, commencing at 9:30 a.m.

Carried

Mayor, Robert Thompson

Administrator, Erin Robertson

APPROVED