

April 15, 2019

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Monday, April 15, 2019, commencing at 8:59 a.m.

Present: Mayor – Robert Thompson
Deputy Mayor – Larry Freeman
Councillor – Jeff Sipes, Lloyd Bather and Joe English
Administrator – Erin Robertson

Delegations:
9:30 a.m. M. Kim Anderson, Q.C., Robertson Stromberg (via conference call)
Appointed Municipal Solicitor

061-19 **Thompson** - That we move to in-camera at 9:01 a.m. and ask that the Administrator
In-camera session remain in Council Chambers.

Carried

062-19 **Thompson** - That we move out of in-camera at 10:19 a.m.
In-camera concluded

Carried

Councillor, Lloyd Bather declared a conflict of interest in the next matter on the agenda as it relates to purpose for retention and left Council Chambers at 10:22 a.m.

Councillor, Jeff Sipes declared a conflict of interest in the next matter on the agenda as it relates to purpose for retention and left Council Chambers at 10:22 a.m.

Councillor, Joe English declared a conflict of interest in the next matter on the agenda as it relates to purpose for retention and left Council Chambers at 10:23 a.m.

063-19 **Freeman** - That we agree to retain the services of Alma Wiebe, Q.C., of A.S.K Law,
Retain A.S.L Law Saskatoon, SK, for consultation services.

Carried

064-19 **Thompson** - That we recess at 10:23 a.m. for 20 minutes.

Carried

065-19 **Thompson** - That we reconvene at 10:51 a.m. as all members of Council are present.

Carried

066-19 **Bather** - That the minutes of the March 15, 2019, Regular Meeting of Council
Minutes be approved as presented.

Carried

067-19 **Sipes** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of March 2019 be approved as presented.

- Carried
- 068-19 **Freeman** - That we issue Cheques 4657 to 4687, Other payments totaling
Payments \$111,187.82, as detailed on attached List of Accounts for Approval,
Pay Period 03 and April payroll advance from the general account.
- Carried
- 069-19 **Sipes** - That the water report for the month of March 2019 be approved as
Water Report presented.
- Carried
- 070-19 **Freeman** - That we acknowledge receipt of Maintenance Manager calendar,
March Time Administrator and Office Staff Attendance Statement for March as
presented.
- Carried
- Committee updates:
- Highway 55 Waste Management Corporation, verbal report provided by Robert Thompson and Larry Freeman
- 071-19 **Bather** - That the correspondence be noted and filed:
Correspondence
- Saskatchewan Health Authority information sessions
 - Government of Saskatchewan preliminary 2019 Education Mills Rates
 - Government of Saskatchewan Gas Tax Funds 2018-19 Installment 2
 - Saskatchewan Crime Stoppers request for sponsorship
 - RCMP Community Policing Report January to March 2019
- Carried
- 072-19 **Thompson** - That we agree with the acceptance of remaining monies from the Village &
100th Anniversary R.M. of Canwood 100th Anniversary Committee, the Village approve the
Committee completion of outstanding business as it relates to the CN sign and, at
minimum, annual maintenance inspection of the monument.
- Furthermore, the Council for the Village of Canwood hereby dissolves their association with the Village & R.M. of Canwood 100th Anniversary Committee and discharge all appointed members of their rights, duties, and responsibilities effective May 3, 2019.
- Carried
- 73-19 **Bather** - That we acknowledge the RCMP Community Policing Report,
RCMP Report Ahtahkakoop Detachment Area Policing Services, for the months of
January to March 2019, as presented.
- Carried

074-19 **Freeman** - That we authorize Administrator, Erin Robertson to attend UMAAS
UMAAS Convention Convention on June 5 to 7, 2019, in Saskatoon, Sask., and pay the required
registration fees, lodging and meals.

Carried

075-19 **English** - That we agree to hire Paige Anderson as our summer student labourer
Hire P. Anderson position at a rate of \$15.00 per hour, with a start date to be determined by
the Administrator.

Carried

076-19 **Freeman** - That we agree that the Maintenance Manager be directed as follows:
Weekend/Stat Work

Where work must be undertaken by the Maintenance Manager on a weekend or statutory holiday, it is to be scheduled and undertaken in conjunction with water sewer checks, so as to ensure that there is no break in work hours, other than for the purposes of a coffee break, breaks and lunch.

The only circumstances where the foregoing will not apply is where the Maintenance Manager has ceased work for the day and must thereafter attend in unforeseen and urgent circumstances.

The Maintenance Manager will be paid for the foregoing work in accordance with the requirements of *The Saskatchewan Employment Act*.

Carried

077-19 **Bather** - That we agree to the custom rates for general office services and custom
Custom Work Fees work fees as attached to these minutes, with an effective date of April 15,
2019.

Carried

078-19 **Freeman** - That we agree to refund the Utility Billing issued March 6, 2019, on
Refund Utility Account Number 0117 0020, as the customer has attested to have a frozen
0117 0020 supply line, resulting in no water to residence.

Carried

079-19 **Sipes** - That we agree to the continues enrollment of our Canwood
VFIS Insurance Volunteer Firefighters and Canwood First Responders into SUMA
VFIS on Duty Insurance Coverage, Plan A. The estimated annual
cost for 2019 is \$663.00 with the R.M. of Canwood No. 494
agreeing to 60% cost share and the Village of Canwood to agree to
40% cost share.

Furthermore, the Village of Canwood would be responsible for the enrollment to the program, identifying eligible participants and any renewal requirements for future years.

Carried

080-19 **Thompson** - That we agree to lease 580 Main Street (Café) to Darlene Morin and
Café Lease Delphine Morin, both of Debden, Sask., as per attached lease agreement
to these minutes, with and effective date of March 1, 2019. Furthermore, we
agree to abate the rental amount owing until June 1, 2019.

Carried

081-19 **Bather** - That we agree to set a budget meeting date of Monday, April 29, 2019,
Budget Meeting commencing at 9:30 a.m.

Carried

082-19 **Thompson** - That we agree to the enrollment in the SUMA Webinar Series: What to
SUMA Webinar Do When You're Sued, for the cost of \$45.00, plus GST, to be held on April
16, 2019, and authorize the attendance of any staff or Council members.

Carried

083-19 **Bather** - That we adjourn at 1:16 p.m. with the next meeting of Council to be held
Adjourn/ Next Meeting on Monday, May 13, 2019, commencing at 9:30 a.m.

Carried

Mayor, Robert Thompson

Administrator, Erin Robertson

APPROVED