

**December 18, 2019**

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Wednesday, December 18, 2019, commencing at 6:08 p.m.

Present: Mayor – Robert Thompson  
Deputy Mayor – Larry Freeman  
Councillor – Lloyd Bather, Joe English and Jeff Sipes  
Administrator – Erin Robertson

**256-19 Thompson** - That we move to in-camera at 6:32 p.m. to discuss November Minutes  
In-camera session and Human Resource topics and ask that the Administrator leave Council Chambers.

Carried

Let the minutes note that Councillor Bather left chambers at 7:54 p.m. and returned at 7:56 p.m.

Administrator was asked to return to the in-camera session at 7:55 p.m.

Let the minutes note that Mayor Thompson left chambers at 7:56 p.m. and returned at 8:00 p.m.

**257-19 Thompson** - That we move out of in-camera at 8:07 p.m.

In-camera concluded

Carried

**258-19 Bather** - That Resolutions 223-19 to 251-19 and 255-19 from the minutes of the  
Minutes November 18, 2019, Regular Meeting of Council be approved as presented.

Carried

Councillor Bather declared a conflict of interest in the discussion on one of the remaining Resolutions from the November 18, 2019, meeting minutes and left Chambers at 8:07 p.m.

Councillor English declared a conflict of interest in the discussion on one of the remaining Resolutions from the November 18, 2019, meeting minutes and left Chambers at 8:07 p.m.

Councillor Sipes declared a conflict of interest in the discussion on one of the remaining Resolutions from the November 18, 2019, meeting minutes and left Chambers at 8:07 p.m.

**259-19 Freeman** - That we table the approval of Resolutions 252-19 to 254-19 from the  
Table Res. 252-19 to minutes of the November 18, 2019, Regular Meeting of Council so we  
254-19 may obtain legal counsel.

Carried

**260-19 Thompson** - That we break at 8:09 p.m. for a 10 minutes recess.

Carried

**261-19 Thompson** - That we reconvene at 8:19 p.m. as all members of Council are present.

Carried

262-19 <b>Sipes</b> Financials	- That the Statement of Financial Activities and Bank Reconciliation for the month of November 2019 be approved as presented.	Carried
263-19 <b>Bather</b> Payments	- That we issue Cheques 4884 to 4920, Other payments totaling \$46,195.13, as detailed on attached List of Accounts for Approval, Pay Period 18 and December payroll advance from the general account.	Carried
264-19 <b>Freeman</b> Water Report	- That the water report for the month of November 2019 be approved as presented.	Carried
265-19 <b>English</b> November Time	- That we acknowledge receipt of Maintenance Manager calendar, Administrator and Office Staff Attendance Statement for November as presented.	Carried
Committee Updates:	<ul style="list-style-type: none"> <li>➤ Highway 55 Waste Management Corporation – verbal report provided by Robert Thompson and Larry Freeman</li> <li>➤ HR Committee – verbal report provided by Robert Thompson and Larry Freeman</li> </ul>	
266-19 <b>Freeman</b> Correspondence	<p>- That the correspondence be noted and filed:</p> <ul style="list-style-type: none"> <li>➤ BHG Investments Ltd. request for family dining endorsement</li> <li>➤ Water Security Agency, Waterworks Compliance Inspection dated November 21, 2019</li> <li>➤ Canwood and District memorial Arena Financials ending October 31, 2019</li> <li>➤ Saskatchewan Crime Stoppers request for volunteer sponsorship program (</li> <li>➤ NCTPC September 4, 2019, meeting minutes</li> <li>➤ TAXervice Registration of Request for Registrar to Issue Title Roll 9 &amp; 12</li> <li>➤ TAXervice Registration of Request for Registrar to Issue Title Roll 50</li> <li>➤ Water Security Agency Notice of Intent to Alter a Permit to Operate a Waterworks</li> </ul>	Carried
267-19 <b>English</b> Canwood Hotel	- That we endorse BHG Investments Ltd., Canwood Hotel, application with Saskatchewan Liquor and Gaming Authority to include Daily Family Dining.	Carried



268-19 <b>Bather</b> Waterworks PTO	- That we advise Water Security Agency that we have no objections to the proposed Permit to Operate a Waterworks to take effect January 1, 2020.	Carried
269-19 <b>Freeman</b> Insurance	- That we agree to the Automobile Fleet Schedule as prepared by Tait Insurance Group Inc., with an effective date of January 8, 2020.	Carried
270-19 <b>Bather</b> SOP – Skating Rink	- That in the matter of the Special Occasion Permit for events hosted by the Canwood Memorial Arena Board, to be held at Canwood Memorial Arena, 650 1st Street East, Canwood, Sask., and as per Policy of Council 200-17, we hereby approve and acknowledge the below said events but do not accept any liability that may arise from said event:  <ul style="list-style-type: none"> <li>➤ December 28, 2019, recreation hockey tournament commencing at 12:00 p.m. (noon) to 12:00 a.m. (midnight); and</li> <li>➤ March 7, 2020, broomball tournament commencing at 12:00 p.m. (noon) to 12:00 a.m. (midnight).</li> </ul>	Carried
271-19 <b>Thompson</b> SYP – Reserve	- That we agree to move the 2019 surplus funding in the amount of \$242.98 to the Summer Youth Program Reserve Account for future program use.	Carried
272-19 <b>Sipes</b> Grant Monies Skating Rink	- That we issue the Saskatchewan Strong grant monies issued to the Village from Travelodge Hotel, Saskatoon (Airline Hotels) in the amount of \$500.00 to the Canwood Memorial Arena.	Carried
273-19 <b>English</b> Full Wages	- That we agree to allow our permanent full-time employees to leave work at 12:00 noon on December 24 <sup>th</sup> and December 31 <sup>st</sup> , 2019, and be entitled to receive pay for the full day.	Carried
274-19 <b>Freeman</b> Yearend Payments	- That we agree to allow the Administrator to process the 2019 yearend expenditures prior to the January 2020 meeting with all payments to verified by the Mayor.	Carried
275-19 <b>Bather</b> Building & Development Permit 2019-05	- That we approve the Development Permit and Building Permit 2019 – 05, for Lot 4 – 6, Block 15 Plan 83PA09954 Ext.0 for the placement of a lean-to for storage. Furthermore, this approval is contingent with compliance to Zoning Bylaw No. 2/1993 and approval and conditions as set out by the Municipal Building Inspector.	Carried





- Skating Rink Board President – Trevor Kvinlaug  
Secretary – Courtney Hansen  
Treasurer – Lorna Benson  
Board Member – Dale Benson
- Curling Rink Board President – Grant Person  
Vice President – Ken Moar  
Treasurer – Marie-Anne Grimmard  
Secretary – Kirsten Vaughn  
Members – Michele Person, Joy Lavoie and David Christiansen
- Canwood Minor Sports President – Kerralynn Bloom  
Vice President – Elaine Holmes  
Secretary – Kerri Charbonneau  
Treasurer – Lisa Anderson  
Board Member – Kim Lajeunesse, Michelle Altstadt, Laurie Jo Skarra, and Trevor Kvinlaug
- Recreation Board Jeff Sipes
- Administrator Erin Robertson
- Insurance SUMAssure – Aon Reed Stenhouse
- EMO Representative Larry Freeman
- EMO Coordinator Lorna Benson
- Pest Control Gerald Filmore
- Solicitors Mr. M. Kim Anderson, of Robertson Stromberg, Saskatoon, Sask.  
Mr. Garth Bendig, of Bendig & Klassen Law Office, Prince Albert, Sask.
- Volunteer Fire Department Chief – Grant Person  
Deputy Chief – Darren Charbonneau  
Firefighters: Robert Thompson, Darcy Nordquist, Richard Schwehr, Jesse Wyatt, Jonathan Thall, Keith Danberg, Derek Bedard, Rylee Aiken, Tony Benson and Meagan Whiteside
- Canwood Regional Park Board Robert Thompson, Grant Person and Lloyd Bather
- Land Committee Committee of the Whole
- Shellbrook & District Health Services Foundation Bruce Harper
- Canwood Community Pride and Heritage Susan Hansen
- Parkland Physician & Recruitment Joe English




Carried

- 284-19 **Bather** - That Council Indemnity Remuneration rates for 2020 remain unchanged  
Council 2020 Indemnity and are as follows:
- Mayor \$130.00 per council meeting;
  - Councillors \$120.00 per council meeting;
  - Full day meetings \$130.00;
  - Half day meetings (2-5 hours) \$80.00;
  - Two hours or less meetings \$40.00;
  - Mileage \$0.45 cents per kilometer.
- Carried
- 285-19 **Thompson** - That we authorize the Administrator to add any utility accounts that are 60  
Overdue Utilities days past due onto the appropriate tax roll.
- Carried
- 286-19 **Bather** - That we instruct the Administrator, to move the total 2019 revenue of the  
Lift Stn. Upgrade Fee Lift Station Upgrade Fee after the completion of the last utility billing cycle  
in December to the Water Sewer savings account held at Affinity Credit  
Union, Canwood Branch.
- Carried
- 287-19 **Sipes** - That we agree to obtain the casual services of Marty Wilson, at a rate of  
Casual Services \$25.00/hour, to assist with maintenance tasks while the Maintenance  
M.Wilson Manager is unable to perform his duties. Furthermore, we agree that these  
tasks will be at the discretion of the Mayor and/or Administrator.
- Carried
- 288-19 **English** - That we agree to obtain the casual services of Trevor Kvinlaug, at a  
Casual Services rate of \$25.00/hour, to assist with required tasks while the Maintenance  
T.Kvinlaug Manager is unable to perform his duties. Furthermore, we agree that these  
tasks will be at the discretion of the Mayor and/or Administrator and time  
spent can coincide with daily water sewer checks.
- Carried
- 289-19 **Thompson** - That we move to an additional in-camera at 10:12 p.m. to discuss  
In-camera session Human Resource topics and ask that the Administrator remain in Council  
Chambers.
- Carried
- Let the minutes note that Administrator, Erin Robertson declared a conflict as it relates to the  
Human Resource topics being discussed during in-camera and left Council Chambers at 10:29  
p.m.
- 290-19 **Thompson** - That we move out of in-camera at 11:18 p.m. and ask the Administrator  
In-camera concluded to rejoin the meeting.
- Carried

291-19 **Bather** - That we purchase Co-op gift certificates in the amount of \$100.00 each for  
Purchase Gift Cards Gail Westgard, Dale Westgard and Trevor Kvinlaug.  
Carried

292-19 **English** - That we agree to pay the full cost of SUMA Life, Health, Dental and  
SUMA Premiums Vision Premiums for the Villages permanent full-time employees  
commencing with the January 2020 billing.  
Carried

293-19 **Bather** - That we adjourn at 11:24 p.m. with the next meeting of Council to be  
Adjourn/ Next Meeting held on Tuesday, January 21, 2020, commencing at 9:30 a.m.  
Carried

  
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Mayor, Robert Thompson

  
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Administrator, Erin Robertson