

January 21, 2019

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Monday, January 21, 2019, commencing at 9:27 a.m.

- Present: Mayor – Robert Thompson
Deputy Mayor – Larry Freeman
Councillor –Lloyd Bather, Joe English and Jeff Sipes
Administrator – Erin Robertson
- Delegations:
10:03 a.m. Eric Gaudet, Project Manager with Associated Engineering Ltd.
(via conference call)
11:00 a.m. Dean Andersen, Maintenance Manager
11:00 a.m. Joshua Buniak, JS Industries – Sewer system services provided
- 001-19 **Bather** - That we agree to extend the completion date as stipulated in the Contract
Extend Lift Station Agreement Division 00, Section 00520, Article 1.2 with Con-Tech General
Contract Contractors Ltd., to March 20, 2019. Furthermore, we agree that this
extension has been granted in good faith, and with Con-Tech understanding
that they continue moving forward at the current pace and focus on
completion on the Lift Station Upgrade Project
Carried
- 002-19 **Thompson** - That we agree to pay Invoice 21314, in the amount of \$52,194.67 to
Con-Tech Payments Con-Tech General Contractors Ltd., however, no more payments will be
considered until Section 01783 Article 1.2.2 conditions are meet.
Carried
- 003-19 **English** - That the minutes of the December 17, 2018, Regular Meeting of Council
Minutes be approved as presented.
Carried
- 004-19 **Freeman** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of December 2018 be approved as presented.
Carried
- 005-19 **Thompson** - That we recess for lunch at 11:52 a.m.
Carried
- 006-19 **Thompson** - That we reconvene at 12:17 p.m.
Carried

- 007-19 **Bather** - That we issue Cheques 4563 to 4605, Other payments totaling
Payments \$97,600.93, as detailed on attached List of Accounts for Approval,
Pay Period 20 and January payroll advance from the general account.
Carried
- 008-19 **Bather** - That the water report for the month of December 2018 be approved as
Water Report presented.
Carried
- 009-19 **Sipes** - That the Maintenance Manager December 2018 calendar be approved as
Calendar presented
Carried
- Committee updates:
- Highway 55 Waste Management Corporation, verbal report provided by Larry Freeman
- 010-19 **Thompson** - That we agree to accept Dean Andersen's letter date January 20, 2019,
Additions addressed to Village Council into Correspondence.
Carried
- 011-19 **Sipes** - That the correspondence be noted and filed:
Correspondence
- Shellbrook & District Health Services Foundation January 8, 2019, meeting minutes
 - RCMP Community Policing Report for October to December 2018
 - WCB 2019 Rate Sheet
 - NCTPC September 5, 2018, regular meeting minutes
 - D&M Fire Safety Systems quote for café fire suppression system
 - Government of Saskatchewan, Minister of Labour Relations and Workplace Safety request for feedback.
 - SAMA Notice of Annual meeting
 - Dean Andersen letter to Council
- Carried
- 012-19 **Thompson** - That we agree to the enrollment in the SUMA Webinar Series: How to
SUMA Webinar make tax collection less taxing, for the cost of \$45.00, plus GST, to be held
on January 22, 2019, and authorize the attendance of any staff or Council
members.
Carried
- Note: Mayor Thompson left the meeting at 2:04 p.m. and returned at 2:08 p.m.
- 013-19 **Thompson** - That we recess at 2:52 p.m. for 9 minutes.
Carried
- 014-19 **Thompson** - That we reconvene at 2:59 p.m. as all members of Council are present.

- Carried
- 015-19 **Bather** - That we acknowledge the RCMP Community Policing Report, Shellbrook
RCMP Report Detachment, for the months of October to December 2018, as presented.
- Carried
- 016-19 **Thompson** - That we agree to the Automobile Fleet Schedule as prepared by Tait
Insurance Insurance Group Inc., with the effective date of January 8, 2019.
- Carried
- 017-19 **Sipes** - That in the matter of the Special Occasion Permit for a recreation curling
Rec. Permit bonspiel hosted by the Canwood Curling Club, to be held at the Canwood
Memorial Arena, 650 1st Street East, Canwood, Sask., on the following
dates and times:
February 1, 2019, 5:00 p.m. to 2:00 a.m.
February 2, 2019, 12:00 p.m. (noon) to 12:00 a.m. (midnight)
February 15, 2019, 7:00 p.m. to 2:00 a.m.;
- And as per Policy of Council 200-17, we hereby approve and acknowledge
said event but do not accept any liability that may arise from said event.
- Carried
- 018-19 **English** - That cheque 4557 be voided as payment was issued to the incorrect
Void Chq. 4557 vendor.
- Carried
- 019-19 **Bather** - That we acknowledge and accept SUMAssure Certificate of Insurance
Insurance Bond 2018-224 and Legal Expense Coverage Certificate Number BSP0012494-
SUMA0107, both with a policy period of December 31, 2018, to December
31, 2019.
- Carried
- 020-19 **Freeman** - That we appoint Mayor, Robert Thompson to act as the Villages voting
Voting, SUMA & delegate during at the SUMAssure Annual General Meeting scheduled for
SUMAssure February 3, 2019, at 4:40 p.m. and SUMA Annual General Meeting,
scheduled for February 5, 2019 2:10 p.m.
- Carried
- 021-19 **Thompson** - That we acknowledge and approve of Ground Disturbance training Levels
Andersen, Training 1 & 2 for Dean Andersen, on January 10, 2019, with Heavy Construction
Safety Association of Saskatchewan, for a cost of \$100.00, plus applicable
taxes.
- Carried

- 022-19 **Freeman** - That, as per Resolution 254-18, we acknowledge after the last utility
Transfer Lift Stn. Fee billing cycle in 2018, the Lift Station Upgrade Fee totaling \$17,673.83 was transferred from or general operating account with Affinity Credit Union, to our savings sub account 002. These monies are to be utilized to pay down the expected debt the village will incur with the construction of the Lift Station Upgrade Project.
- Carried
- 023-19 **Thompson** - That we authorize D&M Fire Safety Systems to completed the necessary
Café Suppression upgrade of existing range guard kitchen fire suppression system at the café
System for the quoted amount of \$1,755.00, plus applicable taxes.
- Carried
- 024-19 **English** - That we agree to renew our Natural Gas Supply Agreement with Connect
Connect Energy Energy for a term of 5 years, commencing November 1, 2019.
- Carried
- 025-19 **English** - That we acknowledge the Canwood Memorial Arena annual financial
Arena Financial statement ending October 31, 2018.
- Carried
- 026-19 **Bather** - That we approve and adopt the draft Sewer Management System – Asset
Asset Plan – Sewer Management Plan prepared by Administrator, Erin Robertson as presented.
- Carried
- 027-19 **Thompson** - That we move to in-camera at 4:05 p.m. and ask that the Administrator
In-camera session remain in Council Chambers.
- Carried
- 028-19 **Thompson** - That we move out of in-camera at 4:34 p.m.
In-camera concluded
- Carried
- 029-19 **Sipes** - That we agree to table discussion as it relates to the correspondence from
Table, Andersen Dean Andersen dated January 20, 2019, till such time as council has
Letter developed and adopted a Wage Grid Structure and Employee Performance Review Policy.
- Carried
- 030-19 **Bather** - That we adjourn at 4:44 p.m. with the next meeting of Council to be held
Adjourn/ Next Meeting on Monday, February 11, 2019, commencing at 9:30 a.m.
- Carried

 Mayor, Robert Thompson

 Administrator, Erin Robertson