

**April 20, 2020**

Minutes of the Regular Meeting of Council for the Village of Canwood, hosted from the Village office on Monday, April 20, 2020, commencing at 9:40 a.m.

Present via Zoom: Mayor – Robert Thompson  
Deputy Mayor – Larry Freeman  
Councillor – Jeff Sipes, Joe English and Lloyd Bather  
Present at office: Administrator – Erin Robertson

049-20 **Bather** - That the minutes of the March 16, 2020, Regular Meeting of Council  
March Minutes be approved as presented noting that due to COVID – 19 Coronavirus, the  
Budget Meeting scheduled on April 7, 2020, did not occur. Carried

050-20 **Freeman** - That the Statement of Financial Activities and Bank Reconciliation for  
Financials the month of March 2020 be approved as presented. Carried

051-20 **Sipes** - That we issue Cheques 4986 to 5006, Other payments totaling  
Payments \$23,211.09, as detailed on attached List of Accounts for Approval,  
Pay Period 03 and April payroll advance from the general account. Carried

052-20 **English** - That the water report for the month of March 2020 be approved as  
Water Report presented. Carried

053-20 **Bather** - That we acknowledge receipt of Maintenance Manager calendar,  
March Time Administrator and Office Staff Attendance Statement for March as  
presented. Carried

Committee Updates:  
➤ Highway 55 Waste Management Corporation – verbal report provided  
by Robert Thompson and Larry Freeman  
➤ Public Works Committee – verbal report provided by Robert  
Thompson, Larry Freeman and Jeff Sipes  
➤ Café Selection Committee – verbal report provided by Larry Freeman,  
Jeff Sipes and Erin Robertson

054-20 **Thompson** - That we break at 11:28 a.m. for a 5 minutes recess. Carried  
Recess

055-20 **Thompson** - That we reconvene at 11:36 a.m. and note that all members of Council  
Reconvene are present via Zoom. Carried



- 056-20 Thompson** - That due to COVID – 19 Coronavirus, we agree to amend the Fix Water Sewer Rate Bylaw 2017 – 03, Section 6, “penalty of two (2%) percent per month” to zero (0%) percent per month for a period starting April 30, 2020 to December 31,2020.
- Amend Interest  
Bylaw 2017-03
- Carried
- 057-20 Bather** - That due to COVID – 19 Coronavirus, we agree to extend the date of the discounted rate to register animal(s) as established in the Animal Control Bylaw 2016 – 05, Schedule A from April 30 to September 31, 2020.
- Fee Extension  
Bylaw 2016-05
- Carried
- 058-20 Freeman** - That the correspondence be noted and filed:
- Correspondence
- Resident compliant letter dated March 28, 2020
  - Highway 55 Waste Management Corporation Annual Meeting notice
  - Government Relations, Federal Gas Tax Funds – 2019-20 Installment 2
  - SAMA notice of postponement of Annual Meeting
  - Community Initiatives Fund, grant program approval for Summer Youth Program
  - Government of Saskatchewan 2020 preliminary Education Mill Rates
  - ClaimsPro liability claim correspondence dated March 18, 2020
  - NCTPC Meeting Minutes February 18, 2020 Regular Meeting Minutes
  - Canwood & District Health Services request for letter of support
- Carried
- 059-20 Thompson** - That we support the efforts of the Canwood and District Health Services Cooperative with their grant application to the Affinity Credit Union District Council for funds that would be utilized for the installation of an elevator in the Canwood Business Center.
- Letter of Support  
Health Service Coop
- Carried
- 060-20 Sipes** - That we agree to enter into the amended service agreement with BuildTECH Consulting & Inspections Inc., Martensville, Sask., and authorize the Mayor and Administrator to sign the Building Official Services Agreement. Furthermore, we agree to the appointment of Chris Gates, Terry Rolleston, and Karly Heatcoat as the Building Officials who will enforce the *Uniform Building and Accessibility Standards Act* on our behalf.
- Agreement &  
Appointment Bldg.  
Inspector
- Carried

Administrator Erin Robertson declared a conflict in the next item on the agenda and left Council Chambers and Zoom Meeting room at 12:44 p.m.

061-20 **Sipes**  
Vacation Pay  
Liability

- That we agree to increase the Vacation Pay Liability amount owed to Dean Andersen by \$237.13 and Erin Robertson by \$142.83, for a total of \$379.96. These amounts reflect a correction to amounts owed during the conversation to the EasyPay Payroll Program in January 2018. Furthermore, these amounts are to be paid to the employees in April 2020 payroll.

Carried

Administrator was asked via texted message from the Mayor to rejoin the meeting at 12:47 p.m.

062-20 **Bather**  
Custom Work Rates

- That we adopt the General Office Services and Custom Work Fees rate sheet as attached to these minutes, with an effective date of April 20, 2020.

Carried

063-20 **Thompson**  
Budget Meeting

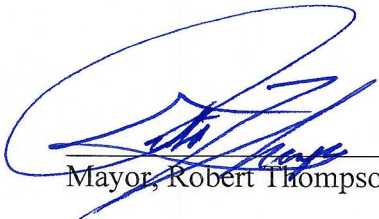
- That we agree to set a budget meeting date of May 4, 2020, commencing at 9:30 a.m.


Carried

064-20 **Bather**  
Adjourn/ Next Meeting

- That we adjourn at 1:17 p.m. with the next meeting of Council to be held on Tuesday, May 19, 2020, commencing at 9:30 a.m.

Carried

  
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Mayor, Robert Thompson

  
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Administrator, Erin Robertson