

December 7, 2020

Minutes of the Regular Meeting of Council for the Village of Canwood, held at the Canwood Elk's Hall, Seniors Room, 640 2nd Avenue East, Canwood, Sask., on Monday, December 7, 2020, was called to order by Mayor Thompson at 10:35 a.m.

Present: Mayor – Robert Thompson
Deputy Mayor – Svend Hansen
Councillor – Lorne Benson, Ken Moar and Ron Willner
Administrator – Erin Robertson

Delegations: 10:57 a.m. to 11:22 a.m.
Dean Anderson, Maintenance Manager – verbal update on Public Works

222-20 **Willner** - That the minutes of the November 23, Regular Meeting of Council
Nov 23 Minutes be approved as presented. Carried

223-20 **Moar** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of November 2020 be approved as presented. Carried

224-20 **Thompson** - That the water report for the month of November 2020 be approved as
Water Report presented. Carried

225-20 **Moar** - That we acknowledge receipt of Maintenance Manager calendar,
November Time Administrator and Office Assistant Attendance Statement for November
2020 as presented. Carried

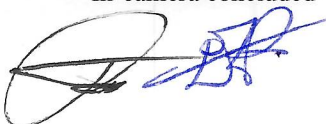
226-20 **Hansen** - That we issue Cheques 5167 to 5175, Other payments totaling
Payments \$26,756.49, as detailed on attached List of Accounts for Approval,
Pay Period 17 and November payroll advance from the general account. Carried

Committee Updates:

- Public Works Committee – verbal report provided by Svend Hansen and Lorne Benson

227-20 **Thompson** - That we move to in-camera at 11:29 a.m. sighting *The Local Authority*
In-camera session *Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b)* “personal information” and Human Resources and ask that the Administrator remain in chambers. Carried

228-20 **Thompson** - That we move out of in-camera at 11:59 a.m.
In-camera concluded Carried



229-20 **Moar**
Full Wages

- That we agree to allow our permanent full-time employees to leave work at 12:00 noon on December 24th and at 3:00 p.m. on December 31st, 2020, and be entitled to receive pay for the full day.

Carried

230-20 **Benson**
Correspondence

- That the correspondence be noted and filed:

- North Central Transportation Planning Committee September 3, 2020, Regular meeting minutes
- SARM concerns respecting SUMA/Municipalities of Saskatchewan name change
- Municipalities of Saskatchewan response to membership respecting letter from SARM
- Shellbrook Chronicle welcome and business request letter
- Water Security Agency Renewal of Water Rights License
- Gary Vidal, Member of Parliament congratulation, assistance and advocacy letter

Carried

231-20 **Willner**
Compliance - Revenue
Share Requirements

- The Council for the Village of Canwood confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Share Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw No. 2016 – 06;
- Adoption of an Employee Code of Conduct, Policy HR – 3; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

Furthermore, we authorize the Administrator to complete the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried

232-20 **Moar**
Adjust Gas Tax
Application Amount

- That we agree to increase from original application amount, of \$9,120.20 to \$50,194.20, utilizing our remaining Gas Tax Funding until the year 2024. This adjustment would cover the entire project cost as indicated in the Infrastructure Investment Plan (IIP) 2021-005669 Full Block Sewer Relining application.

Carried

233-20 **Thompson**
Convention Registration

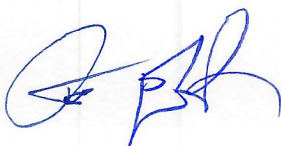
- That we agree to authorize the registration of Administrator and any other Members of Council who are able to attend the Municipalities of Saskatchewan (SUMA) Convention that is to be held virtually in February 2021.

Carried



234-20 Benson
2021 Appointments

- That we make the following appointments for the 2021 year as follows;
- Administrator Erin Robertson
 - Insurance SUMAssure – Aon Reed Stenhouse
 - Health & Sanitation Prince Albert Parkland Health Region
 - EMO Coordinator Lorna Benson
 - Pest Control Tanner Paslawski, Prince Albert, Sask.
 - Solicitors M. Kim Anderson, of Robertson Stromberg, Saskatoon, Sask.
Garth Bendig, of Bendig & Klassen Law Office, Prince Albert, Sask.
 - Cemetery Committee Gail Westgard, Robert Thompson and Dean Andersen
 - Canwood Regional Park Board Robert Thompson and Grant Person
 - Shellbrook & District Health Services Foundation Bruce Harper
 - Canwood Regional Library Laverne Adrian, Gerda Bruner and David Harack
 - Wapiti Regional Library Laverne Adrian
 - Skating Rink Board President – Trevor Kvinlaug
Secretary – Courtney Hansen
Treasurer – Lorna Benson
Board Member – Dale Benson
 - Curling Rink Board President – Grant Person
Vice President – Ken Moar
Treasurer – Marie-Anne Grimard
Secretary – Kirsten Vaughn
Members – Michele Person and David Christiansen
 - Minor Sports President: Kirsten Vaughan
Vice President: Dinelle Lajeunesse
Secretary: Courtney Hansen
Treasurer: Michelle Altstadt



➤ Volunteer Fire
Department

Chief – Grant Person
Deputy Chief – Darren Charbonneau
Firefighters: Robert Thompson, Darcy
Nordquist, Richard Schwehr, Jesse Wyatt,
Jonathan Thall, Keith Danberg, Derek
Bedard, Rylee Aiken, Tony Benson, Meagan
Whiteside, Colten Banhiuck and Brad
Hinson

➤ Canwood Community
Pride and Heritage


Susan Hansen

Carried


235-20 Hansen
Adjourn/ Next Meeting

- That we adjourn at 1:01 p.m. with the next meeting to be December 21,
2020, commencing at 9:30 a.m.

Carried



Mayor, Robert Thompson



Administrator, Erin Robertson