

**February 18, 2020**

Minutes of the Regular Meeting of Council for the Village of Canwood, held in the Village office on Tuesday, February 18, 2020, commencing at 9:29 a.m.

Present: Mayor – Robert Thompson  
Deputy Mayor – Larry Freeman  
Councillor – Lloyd Bather and Joe English  
Administrator – Erin Robertson

**020-20 English** - That the minutes of the January 20, 2020, Regular Meeting of Council  
January Minutes be approved as presented.

Carried

**021-20 Thompson** - That we move to in-camera at 9:47 a.m. to discuss November Minutes  
In-camera session and ask that the Administrator remain in Council Chambers.

Carried

Councillor Bather declared a conflict of interest in the discussion on one of the remaining Resolutions from the November 18, 2019, meeting minutes and left Chambers at 9:56 a.m.

Councillor English declared a conflict of interest in the discussion on one of the remaining Resolutions from the November 18, 2019, meeting minutes and left Chambers at 9:56 a.m.

**022-20 Thompson** - That we move out of in-camera at 10:33 a.m.  
In-camera concluded

Carried

**023-20 Thompson** - That we agree to approve and adopt the tabled Resolutions 252-19 and  
Approve Res. No. 253-19, as presented from the November 18, 2019, Regular Meeting of  
252-19 & 253-19 Council.

Carried

**252-19 Thompson** - That, the report received from Alma Wiebe, the investigator retained  
Remedial Action with respect to the harassment complaints made by the complainant and  
Bather that the determinations set forth in that report be accepted and adopted.

That the actions of Councillor Lloyd Bather referenced in that report constitute harassment under *The Saskatchewan Employment Act*, and a breach of the Village of Canwood Code of Ethics Bylaw No. 2016 – 06.

That pursuant to Section 5 of the Code of Ethics Bylaw No. 2016 – 06:

- Councillor Bather is directed to cease all harassing behavior immediately;
- Councillor Bather is barred from service on the Human Resource Committee, the Public Works Committee and the Cemetery Committee and from acting as Deputy Mayor for a period of three (3) years;
- Councillor Bather is required to completed Council approved educational training on ethical and respectful conduct within a fourteen (14)-month time frame; and

- Councillor Bather will not participate in the direct supervision and/or or evaluation of the complainant for a period of three (3) years.

Carried

253-19 **Freeman**  
Remedial Action  
English

- That, the report received from Alma Wiebe, the investigator retained with respect to the harassment complaints made by the complainant and that the determinations set forth in that report be accepted and adopted.

That the actions of Councillor Joe English referenced in that report constitute harassment under *The Saskatchewan Employment Act*, and a breach of the Village of Canwood Code of Ethics Bylaw No. 2016 – 06.

That pursuant to Section 5 of the Code of Ethics Bylaw No. 2016 – 06:

- Councillor English is directed to cease all harassing behavior immediately;
- Councillor English is barred from service on the Human Resource Committee, the Public Works Committee and the Cemetery Committee and from acting as Deputy Mayor for a period of three (3) years;
- Councillor English is required to completed Council approved educational training on ethical and respectful conduct within a fourteen (14)-month time frame; and
- Councillor English will not participate in the direct supervision and/or or evaluation of the complainant for a period of three (3) years.

Carried

024-20 **Thompson**  
Rescind Res. 254-19

- That we amend by rescinding and removing Resolution 254-19 from the November 18, 2019, Regular Meeting Minutes on the basis that those minutes have not been full approved by Council and by reason of paragraph 3(c) of the Code of Ethics Bylaw No. 2016 – 06.

Carried

025-20 **Thompson**  
Compliant Outcome  
Voluntary Undertaking

- That in order to comply with the provisions of the Code of Ethics Bylaw No. 2016-06, paragraph 3(c) thereof, and respects the matter of a complaint under that same Code dated April 1, 2019, we agree to the following:

- The report and findings of the investigator are accepted; and
- Given the voluntary undertakings dated February 13, 2020, and received by Council no further action is required.

Carried

026-20 **Thompson**  
Recess

- That we break at 10:39 a.m. for a 12 minutes recess.

Carried

027-20 **Thompson**  
Reconvene


- That we reconvene at 10:50 a.m. and note that all members of Council are present.

Carried

- 028-20 **Bather**  
Financials - That the Statement of Financial Activities and Bank Reconciliation for the month of January 2019 be approved as presented.  
Carried
- 029-20 **Freeman**  
Payments - That we issue Cheques 4957 to 4971, Other payments totaling \$27,198.05, as detailed on attached List of Accounts for Approval, Pay Period 01 and February payroll advance from the general account.  
Carried
- 030-20 **Thompson**  
Water Report - That the water report for the month of January 2020 be approved as presented.  
Carried
- 031-20 **Bather**  
January Time - That we acknowledge receipt of Maintenance Manager calendar, Administrator and Office Staff Attendance Statement for January as presented.  
Carried
- Committee Updates:
- Highway 55 Waste Management Corporation – verbal report provided by Robert Thompson and Larry Freeman
- 032-20 **Thompson**  
Additions - That Council agree to accept the addition of the letter submitted to Council dated February 13, 2020, from Darlene Morin.  
Carried
- 033-20 **English**  
Café Lease - That we accept and acknowledge notice from Darlene Morin that she does not intend to renew the lease for the café.  
Carried
- 034-20 **Bather**  
Correspondence - That the correspondence be noted and filed:
- Ministry of Government Relations Voluntary Regional Co-operation Workshop
  - MP, Gary Vidal introduction letter
  - Shellbrook & District Health Services Foundation January 7, 2020, meeting minutes
  - SAMA Notice of Annual Meeting
- Carried
- 035-20 **Freeman**  
Council Training - That we authorize Mayor, Robert Thompson to attend the NCTPC Workshop to be held in Birch Hills, SK, on February 27, 2020.  
Carried
- 036-20 **Thompson**  
MuniSoft AP Program - That we agree to order Accounts Payable, Multi-Batch from MuniSoft at the 20% loyalty pricing of \$159.00. Furthermore, we agree to pay the SSA annual fee for said program.  
Carried

037-20 **Bather** - That we adjourn at 12:05 p.m. with the next meeting of Council to be  
Adjourn/ Next Meeting held on Monday, March 16, 2020, commencing at 9:30 a.m.

Carried



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Mayor, Robert Thompson



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Administrator, Erin Robertson