

November 15, 2021

Minutes of the Regular Meeting of Council for the Village of Canwood, held at 651 Main Street Monday, November 15, 2021. Meeting was called to order by Mayor Thompson at 6:02 p.m.

Present: Mayor – Robert Thompson
Deputy Mayor – Ken Moar (arrived 6:58 p.m.)
Councillors – Lorne Benson, Kaytlyn Mitchell and Ron Willner
Administrator – Erin Robertson

Let the Minutes note that prior to this meeting being called to order our newly elected member of council had taken their Official Oath or Affirmation in the prescribed form and submitted their Public Disclosure Statement. Furthermore, all other elected members have also submitted their Public Disclosure Annual Declaration.

220-21 **Willner** - That we acknowledge receipt of Declaration of Results, as presented
Declaration of from the Returning Officer for the by-election held on October 20, 2021,
Results with candidate elected by way of vote as follows:

Councillor: Kaytlyn Mitchell.

Carried

221-21 **Benson** - That we make note and correct August and September minutes as they
Correct Minutes were called to order by Mayor Thompson, and not Deputy Mayor Moar as
noted and approved.

Carried

222-21 **Willner** - That the minutes of the October 18, 2021, Regular Meeting of Council
October Minutes be approved as presented.

Carried

223-21 **Mitchell** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of October 2021 be approved as presented.

Carried

224-21 **Willner** - That the water report for the month of October 2021 be approved as
Water Report presented.

Carried

225-21 **Thompson** - That we acknowledge receipt of Maintenance Manager Calendar, Office
October Time Assistant and Administrator Attendance Statements for October 2021 as
presented.

Carried

226-21 **Mitchell** - That we issue Cheques 5428 to 5451 and Other payments totaling
Payments \$49,753.88 as detailed on attached List of Accounts for Approval, Pay
Period 14 and November payroll advance from the general account.

Carried

Let the minutes note that Mayor Thompson left Council Chambers at 7:02 p.m. and returned at 7:04 p.m.

227-21 Benson - That we instruct the Administrator to pay Ray's Trenching, Dean
Ray's Trenching Lehouiller, snow removal invoices, once monthly, for a base amount not
Snow Removal exceeding \$2,000.00, if received prior to the next regular meeting of
Council. This resolution will be ongoing during the snow clearing season
of 2021/2022.

Carried

228-21 Thompson - That we move to in-camera at 7:12 p.m. sighting *The Local Authority*
In-camera session *Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii)*
and section 23(1)(b) "personal information" and ask that the Administrator
remain in Council chambers.

Carried

229-21 Thompson - That we move out of in-camera at 7:57 p.m.
In-camera concluded

Carried

230-21 Thompson - That we agree to recess at 7:58 p.m. for 8 minutes.
Recess

Carried

231-21 Thompson - That we reconvene at 8:06 p.m. noting that all members of Council and
Reconvene Administrator is present.

Carried

232-21 Moar - As per Policy of Council, Resolution 195-17, we agree to acknowledge
Legion Donation the donation made to the following organization:

➤ Royal Canadian Legion Canwood Branch #132, \$50.00 Remembrance
Day Wreath.

Carried

233-21 Mitchell - That the correspondence be noted and filed:

➤ Shellbrook and Districts Health Services Foundation August 24, 2021,
meeting minutes and September 30, 2021, Financial Report;

➤ Water Security Agency, introduction of new Environmental Project
Officer for the village.

Carried

234-21 Thompson - That we accept and instruct the Administrator to sign the Final Proof of Loss, in the amount of \$106,806.13, less deductible, as presented from Aon Reed Stenhouse Inc., Saskatoon, Sask., working on behalf of our insurer SUMAssure. The aforementioned represents settlement of insurance Claim: 43110-006281 CQK Canwood Curling Rink, 790 Main Street, date of loss January 4, 2021, caused by snow load and paid on coverage of Actual Cash Value as defined in the village insurance policy.

Final Proof of Loss
Curling Rink

Carried

235-21 Moar - That we agree to approve the draft PR – 1 Selling of Tax Enforcement Property policy, as attached to these minutes, with a review date of January 30, 2024, or as legislation requires.

Selling TTP
Policy

Carried

236-21 Willner - That we agree to the registration of Maintenance Manager, Dean Andersen, and Mayor, Robert Thompson, to ATAP Confined Space Entry Training, for a cost of \$293.75 each, plus taxes. Furthermore, we agree to facilitate the training for neighbouring communities with cost shared by those involved.

Training, Andersen &
Thompson

Carried

237-21 Thompson - That we instruct Affinity Credit Union, Canwood Branch, to rename savings sub account 001 from “Public Reserve” to “Funded Reserves”. Furthermore, we transfer \$15,923.77 from our general chequing account sub 099 to savings sub account 001, Public Reserves.

Savings Account
Name & Transfer
Funds

Carried

238-21 Moar - That we start a funded reserve to assist with potential annual shortfall in operational costs for Canwood Housing Authority. Furthermore, we agree to transfer from our general chequing account 099 \$2,000.00 to our savings sub account 001 Funded Reserves.

Housing Reserve

Carried

239-21 Thompson - That we modify the building values for the Curling Rink to be a total of \$30,000.00 for the 2022 year. Furthermore, we agree to all other adjusted Statement of Values Schedule of Contractor’s Insurance Property as provided by SUMAssure with effective statement date of January 1, 2022.

2022 Insurance Values

Carried

240-21 Moar - That we agree to offer enrollment to employees and Council Members into SUMAssure Optional Accidental Death and Dismemberment , with the fees the responsibility of the enrollee.

Enroll AD&D

Carried

241-21 **Benson**
Appoint Board of
Revision

- That we appoint Nor-Sask Board Services, Prince Albert, Sask., to act as our 2022 Board of Revision with the following appointments and pay the required retaining fee of \$200.00:

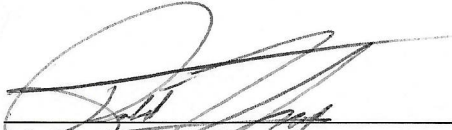
- Panel Members – Timothy Furlong, Glen Neuert and Kirby Fesser;
- Secretary – Mike Liatemoet.

Carried


242-21 **Benson**
Adjourn/Next Meeting

- That we adjourn at 10:13 p.m., with the next regular meeting to be December 15, 2021, commencing at 9:30 p.m.

Carried



Mayor, Robert Thompson



Administrator, Erin Robertson