

September 22, 2021

Minutes of the Regular Meeting of Council for the Village of Canwood, held at 580 Main Street (café), Canwood, Sask., on Wednesday, September 22, 2021. Meeting was called to order by ~~Deputy Mayor Moar~~ at 6:06 p.m.

Res 22-21 Mayor Thompson

Present: Mayor – Robert Thompson
Deputy Mayor – Ken Moar
Councillors – Lorne Benson and Ron Willner
Administrator – Erin Robertson

172-21 **Moar** - That the minutes of the August 16, 2021, Regular Meeting of Council be
August Minutes approved as presented. Carried

173-21 **Willner** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of August 2021 be approved as presented. Carried

174-21 **Moar** - That the water report for the month of August 2021 be approved as
Water Report presented. Carried

175-21 **Thompson** - That we acknowledge receipt of Maintenance Manager Calendar, Office
August Time Assistant and Administrator Attendance Statements for August 2021 as
presented. Carried

176-21 **Moar** - That we issue Cheques 5379 to 5399 and Other payments totaling
Payments \$45,868.50, as detailed on attached List of Accounts for Approval, Pay
Period 10 to 12 and August payroll advance from the general account. Carried

177-21 **Thompson** - That we move to in-camera at 6:27 p.m. sighting *The Local Authority*
In-camera session *Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii)*
and section 23(1)(b) "personal information" and ask that the Administrator
remain in Council chambers. Carried

Let the minutes note that Administrator, Erin Robertson was asked to leave the in-camera session sighting a topic of discussion relating to Human Resources and left Council Chambers at 7:21 p.m.

Administrator was asked to rejoin the in-camera session at 7:31 p.m.

178-21 **Thompson** - That we move out of in-camera at 7:35 p.m.
In-camera concluded Carried

179-21 **Thompson** - That we agree to increase Administrator, Erin Robertson rate of pay from
Wage Increase \$29.86 to \$31.00/per hour, retroactive to July 1, 2021.
Carried

Committee Updates:

- Canwood Curling Rink – verbal report provided by Ken Moar and Erin Robertson
- Café Committee – verbal report provided by Ron Willner and Robert Thompson

180-21 **Willner** - That we agree to offer the restaurant (café) lease agreement to Robin
Café Lease Suderman and Vivian Isbister with an effective date that is mutually agreeable.
Carried


181-21 **Thompson** - WHEREAS the Federal government has declared September 30 as
Day for Truth and Reconciliation National Day for Truth and Reconciliation Day, and
and Reconciliation WHEREAS Village Council recognizes the day and what it represents,
BE IT resolved that we acknowledge the history and legacy and extend our humble respects to the individuals in our community that it affects.
Carried

182-21 **Moar** - That we instruct the Administrator to develop a policy establishing a
Policy and method to sell Tax Enforcement lots if they have not successfully sold in
Tendering of Tax the first year within the parameters as set out in the Tax Enforcement Act,
Enforcement Lot 2006. Furthermore, we instruct the Administrator to publicly tender Lot 13,
Block 1, Plan Y3516, Ext. 0, civic address 565 1st Avenue.
Carried

183-21 **Thompson** - That we agree to recess at 8:30 p.m. for 5 minutes.
Recess Carried

184-21 **Thompson** - That we reconvene at 8:36 p.m. noting that all members of Council and
Reconvene Administrator is present.
Carried

185-21 **Moar** - WHEREAS Council wish to continue to host open in person meetings,
Policy on Covid we agree to instruct the Administrator to develop a policy that requires any
Vaccination/Testing public, delegation or observer wanting to attend provide proof of
vaccination or proof of negative Covid test. Furthermore, this policy should also stipulate that requirement for mandating vaccinations for newly elected Council members and employees.
Carried

- 186-21 Thompson** - That the correspondence be noted and filed:
- Government of Saskatchewan, payment of Federal Canada Community – Building Funds, formally Gas Tax Funds;
 - Water Security Agency, Precautionary Drinking Water Advisory issued August 24, 2021;
 - Water Security Agency, Rescinding of Precautionary Drinking Water Advisory August 27, 2021;
 - 4 – H Saskatchewan request for donation;
 - Roach Fire Services, service test results of pump truck;
 - North Central Transportation Planning Committee, June 30, 2021 meeting minutes;
 - North Central Transportation Planning Committee, June 30, 2021 organizational meeting minutes;
 - Saskatchewan Municipal Board, approval of water and sewer rates Bylaw No. 2021 – 03;
 - Saskatchewan Public Safety Agency, Fire Dispatch Agreement amendment;
 - Saskatchewan Parks and Recreation Association Notice of Annual General Meeting; and
 - Saskatchewan Housing Corporation 2020 Municipal Share.
- Carried
- 187-21 Moar** - That we advise ClaimsPro, working on behalf of our insurer SUMAssure, to proceed with the suggested calculations and present to Excess Insurance Companies for review and consideration.
- Curling Rink
Final Claim
- Carried
- 188-21 Thompson** - That we agree to void stale dated Cheque 5215 on December 24, 2020, and reissue payment.
- Void Chq 5212 &
Reissue
- Carried
- 189-21 Willner** - That we agree to have DMD Construction Inc., Shellbrook, Sask., excavate and replace 240 lineal feet of sidewalk on 1st Avenue West.
- Sidewalk Replacement
- Carried
- 190-21 Moar** - That we agree to the contract amendments, attached to these minutes, as presented by the Saskatchewan Public Safety Agency for the provision of Fire Dispatching Services, and as such, authorize the Mayor to sign Contact No.: REC00213, Amendment No.: 1.
- Fire Dispatch Service
Agreement
- Carried
- 191-21 Benson** - That we agree to the appointment of Dean Staff, FCPA, FCA and PricewaterhouseCoopers LLP, Saskatoon, Sask., as our Municipal Auditor and audit firm for the 2021 financial year, and as such, authorize the Mayor and Administrator to sign the attached schedule and terms of business.
- Appoint Auditor
- Carried
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192-21 **Moar**
Tax Enforcement
Roll 66

- That Taxservice be authorized under *section 22(1) of The Tax Enforcement Act* to commence proceedings to request title with respect to the following described land:
- Roll 66000 Lot 23, Blk/Par 4, Plan Y3516 Ext. 0 Title No. 151294596.

Carried

193-21 **Willner**
Curling Rink
Asbestos Abatement

- That we agree to retain the services of Mr. Robert F. Smith of R.S. Management Services Inc., Prince Albert, Sask., for the below work at the Canwood Curling Rink, 790 Main Street:
- Preparation of the specification for asbestos abatement;
 - Tendering out to at least 3 proposed contractors;
 - Job inspections and Air monitoring before, during and after the remediation; and
 - Final Clearance letter.

Carried

194-21 **Benson**
Curling Rink
Asbestos Abatement
Quotes

- That we acknowledge in these minutes that R.S. Management Services Inc., received 3 quotes on the tender for Attic Insulation Removal – Asbestos in Vermiculite. Furthermore, a summary was provided to the Villages Administrator and reviewed by Council.

Carried

195-21 **Moar**
Curling Rink
Insulation Removal

- That we agree to award the Attic Insulation Removal – Asbestos in Vermiculite at the Canwood Curling Rink, 790 Main Street, to All-Pro Environmental, Regina, Sask., for the bid price of \$15,300.00, excluding taxes.

Carried

196-21 **Thompson**
Demolition of Curling
Rink

- WHEREAS a structural assessment on the remaining portion of the Canwood Curling Rink, 790 Main Street, viewing area and existing footings were needed; and
WHEREAS the recommendations from structural consultants, indicate signs of failure on the remainder of the roof and repairs to said structure are not considered feasible both technically and economically, as well structural consultants do not recommend re-construction of a new facility on the existing footings;
BE IT RESLOVED that we instruct the Administrator to tender out the demolition and cleanup of the remaining portion of Canwood Curling Rink and existing footings with a closing Date for tender submission to be October 21, 2021.

Carried

197-21 **Willner**
Insurance Settlement
2006 GMC Service
Truck

- WHEREAS the 2006 GMC Sierra 1500 service truck was stolen on August 8, 2021, and
WHEREAS the vehicle has not been recovered,
BE IT RESLOVED that we find no discrepancies in the vehicles rating or equipment and agree with the fair value of assessment offer of settlement from Saskatchewan Government Insurance – SGI in the amount of \$4,900.00.

Carried

Let the minutes note that Administrator, Erin Robertson declared a conflict as it relates to the discussion of the potential purchase location of a new service truck and left Council Chambers at 9:52 p.m.

Administrator Robertson was asked to rejoin the meeting at 10:04 p.m.

198-21 **Moar**
By-election Rates

- That we set the remuneration rates for our 2021 By-election Officials as follows:

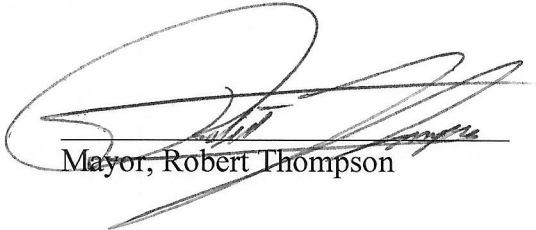
- Returning Officer – \$31.00 per hour;
- Nomination Officer – \$20.00 per hour; and
- Poll Clerk – \$20.00 per hours.

Carried


199-21 **Benson**
Adjourn & Next
Reg. Meeting

- That we adjourn at 10:50 p.m., and set the next regular meeting of Council to be October 18, 2021, commencing at 6:00 p.m.

Carried



Mayor, Robert Thompson



Administrator, Erin Robertson