

February 16, 2022

Minutes of the Regular Meeting of Council for the Village of Canwood, held at 651 Main Street, Wednesday, February 16, 2022. Meeting was called to order by Mayor Thompson at 9:30 a.m.

Present: Mayor – Robert Thompson
Deputy Mayor – Ken Moar
Councillors – Lorne Benson, Kaytlyn Mitchell and Ron Willner
Administrator – Erin Robertson

017-22 **Mitchell** - That the minutes of the January 19, 2022, Regular Meeting of Council
January Minutes be approved as amended.

Carried

018-22 **Willner** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of January 2022 be approved as presented.

Carried

019-22 **Moar** - That the water report for the month of January 2022 be approved as
Water Report presented.

Carried

020-22 **Moar** - That we acknowledge receipt of Maintenance Manager Calendar, Office
January Time Assistant and Administrator Attendance Statements for January 2022 as
presented.

Carried

021-22 **Willner** - That we issue Cheques 5517 to 5534 and Other payments totaling
Payments \$29,056.58 as detailed on attached List of Accounts for Approval, Pay
Period 01 and February 2022 payroll advance from the general account.

Carried

022-22 **Thompson** - That we move to in-camera at 9:53 a.m. sighting *The Local Authority*
In-camera session *Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii)*
and section 23(1)(b) "personal information" and Human Resources and ask
that the Administrator remain in Council chambers.

Carried

Let the minutes note that the Administrator was asked to leave Chambers at 10:41 a.m. so Council may discuss a topic later on agenda.

Let the minutes note that the Administrator was asked to rejoin the in-camera session at 10:44 a.m.

023-22 **Thompson** - That we move out of in-camera at 10:45 a.m.
In-camera concluded

Carried



Committee Updates:

- Public Works Committee verbal summary provided by Councillor Mitchell. Topics of discussion: time allotted for snow removal, digging out culverts, sidewalk on highway.
- Human Resource Committee verbal summary provided by Councillor Moar. Topics of discussion: HR Policy review and development.

Let the minutes note that Mayor Thompson left Chambers at 11:13 a.m. and returned at 11:14 a.m.

024-22 Thompson - That the approval of HR – 4 Proof of Covid 19 Corporate Vaccination Policy was to parallel Provincial guidelines and recommendations from Public Health Orders, and the aforementioned has changed as of February 14, 2022; be it resolved that we align with the Provincial mandates and pause our policy for proof of vaccination or negative Covid test and reenact if Provincial guidelines or Public Health Orders recommended otherwise.

Carried

025-22 Moar - That the approval of HR – 5 Proof of Covid 19 Arena Vaccination Policy was to parallel Provincial guidelines and requirements from Public Health Orders, and the aforementioned are expected to change as of February 28, 2022; be it resolved that we align with the upcoming changes and pause the policy. Furthermore, the policy will remain if changes do not occur or reenact if Provincial guidelines or Public Health Orders recommend otherwise at a later date.

Carried

026-22 Moar - That we agree to purchase item(s) with an approximate value of \$350.00 that will be donated to the Canwood Regional Park and Golf Course annual fundraiser.

Carried

027-22 Willner - That the correspondence be noted and filed:

- Canwood Regional Park request for donation;
- Ministry of Government Relations, update on procurement thresholds;
- White City boundary alteration request for support;
- Ground Water Supply data report;
- SAMA notice of Annual Meeting;
- SUMAssure notice of Annual Meeting;
- Water Security Agency Precautionary Drinking Water Advisory issued February 7, 2022;
- Canwood Curling Rink survey summary and request for opinion;
- Erin Robertson, vacation carryover request;
- Robert Thompson request to extend expiration date of Building Permit 2021 – 04;



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- Canwood Public Library Financial Statement ending December 31, 2021, and Budget for 2022;
- Water Security Agency, Notice of Intent to Alter Permit to Operate a Waterworks; and
- Water Security Agency, Notice of Intent to Alter Permit to Operate a Sewer Works.

Carried

028-22 **Benson**
SUMAssure Voting
Delegate

- That we agree to appoint Mayor Thompson as our voting delegate for SUMAssure Annual General Meeting to be held March 2, 2022.

Carried

Let the minutes note that Mayor Thompson declared a conflict as it relates to the next agenda item, and as such left Council Chambers at 12:08 p.m. In his absence, Deputy Mayor Moar assumed the Chair.

029-22 **Benson**
Extend Permit 2021-04

- That we approved the request from Robert Thompson to extend his Development Permit 2021 – 04 to the expiry date of October 15, 2022, and advise our building inspectors of the extension.

Carried

030-22 **Moar**
Recess

- That we agree to recess at 12:10 p.m. for 10 minutes.

Carried

031-22 **Thompson**
Reconvene

- That we reconvene at 12:19 p.m. noting that Mayor Thompson resumed the position of Chair and all members of Council and the Administrator were present.

Carried

032-22 **Mitchell**
Curling Rink Re-Build
Project & ICIP
Funding

- That we acknowledge the letter from the Canwood Curling Club, detailing the soft summary of the survey results as not in the best interest to rebuild, fundraising concerns, curling club opinions as it relates to rebuild and salvage of ice plant. Based on the aforementioned, be it resolved that we agree with the Curling Club that rebuilding the Canwood Curling Rink is not in the best interest of ratepayers and inform the Federal and Provincial Government that we will not be utilizing the approved monies from the Investing in Canada Infrastructure Program that was approved for this purpose. Furthermore, we agree to tender the sale of the remaining ice plant.

Carried

- 033-22 Moar**
Robertson Vacation
Carryover
- That we approve Erin Robertson request to carryover 5 days of unused holiday time to her 2022/2023 vacation entitlement with the understanding that they are to be used prior to the end of 2022.
- Carried
- 034-22 Thompson**
Move Reserve Monies
- That we agree to move \$225.00 from our General Operating account at Affinity Credit Union to Funded Reserve Savings account 001. These monies represent donation monies received in 2021 for the Canwood North Cemetery and will be used for future upgrades.
- Carried
- 035-22 Mitchell**
Event Permit
Curling Club
- That in the matter of the Special Occasion Permit for recreation curling bonspiel event hosted by the Canwood Curling Club, and as per Policy of Council 200-17, we hereby approve and acknowledge the event but do not accept any liability that may arise from the special occasion. Details for the event are as follows:
- Location: Canwood Memorial Arena, 650 1st Street East,
Canwood, SK;
- Date and Times: March 4, 2022 – 5:00 p.m. to 2:00 a.m.; and
March 5, 2022 – 12 noon to 12:00 a.m.
- Carried
- 036-22 Thompson**
Canwood Library
Financial Stm. & Budget
- That we acknowledge receipt of the Canwood Public Library Financial Statement for the year ending December 31, 2021, and proposed budget for 2022.
- Carried
- 037-22 Willner**
Laptop & MuniSoft
License
- That we agree to the purchase of a laptop as quoted from Munisoft for the cost of \$1,249.00, along with network setup, software program and additional MuniSoft user license for a cost of \$2,948.00 plus taxes.
- Carried
- 038-22 Moar**
Building Officials
- With the appoint from Council Resolution 274-21 of Chris Gates, Terry Rollseton and Karly Heatcoat as the Villages Building Officials, be it resolved we further agree to the addition of Ryan Shepherd, Raymond Humeney, Jerry Wintonyk, Kim Pedersen and Virginia Shepley to act as our Building Officials for the 2022 year.
- Carried
- 039-22 Mitchell**
Accept PTO Draft
Waterworks
- That we have no objections to the draft as presented by Water Security Agency in the Permit to Operate a Waterworks Permit No.: 00002075-05-00 and advise that we have no additional comments.
- Carried

040-22 **Benson** - That we have no objections to the draft as presented by Water Security
Accept PTO Draft Agency in the Permit to Operate a Sewer Works Permit No.: 00003075-04-
Sewer Works 00 and advise that we have no additional comments.

Carried

041-22 **Benson** - That we approve the draft GG – 1 Committees of Council, Human
Policy, Committee of Resources as presented.

Council HR

Carried

042-22 **Moar** - That we approve the draft GG – 2 Committees of Council – Public Works
Policy, Committee of as presented.

Council PW

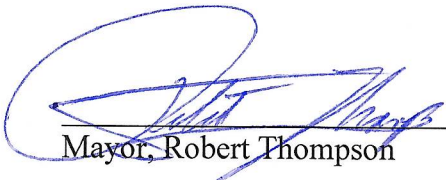
Carried

043-22 **Willner** - That we agree to set a budget meeting for March 3, 2022, commencing at
Budget Meeting 9:30 a.m.


Carried

044-22 **Willner** - That we adjourn at 1:08 p.m., with the next regular meeting to be
Adjourn/Next Meeting set for March 16, 2022, commencing at 9:30 a.m.

Carried



Mayor, Robert Thompson



Administrator, Erin Robertson

