

**July 18, 2022**

Minutes of the Regular Meeting of Council for the Village of Canwood, held at 651 Main Street, Monday, July 18, 2022. Meeting was called to order by Mayor Thompson at 6:23 p.m.

Present: Mayor – Robert Thompson  
Deputy Mayor – Ken Moar  
Councillors – Lorne Benson and Ron Willner  
Administrator – Erin Robertson

Absent: Kaytlyn Mitchell

Delegation: 6:30 to 6:50 p.m.  
Staff Sargent, Shannon Haggarty  
Ahtakakoop Royal Canadian Mounted Police  
Re: Review and discuss policing services year-to-date report, rural crime watch, and traffic violations within the village.

151-22 **Moar** - That the minutes of the June 20, 2022, Regular Meeting of Council  
June Minutes be approved as presented. Carried

152-22 **Willner** - That the Statement of Financial Activities and Bank Reconciliation for  
Financials the month of June 2022 be approved as presented. Carried

153-22 **Thompson** - That the water report for the month of May 2022 be approved as amended.  
May Water Report Carried

154-22 **Moar** - That the water report for the month of June 2022 be approved as presented.  
June Water Report Carried

155-22 **Willner** - That we acknowledge receipt of Maintenance Manager Calendar, Office  
June Time Assistant, Administrator Attendance Statements for June 2022 as presented  
and Labourer Pay Period 06 & 07. Carried

156-22 **Benson** - That we issue Cheques 5626 to 5651 and Other payments totaling  
Payments \$120,542.67 as detailed on attached List of Accounts for Approval,  
July payroll advance, and Pay Period 06 and 07 from the general  
account. Carried



**157-22 Thompson** - That we move to in-camera at 7:20 p.m. sighting *The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) "personal information"* and Human Resources and ask that the Administrator remain in Council chambers.

In-camera session

Carried

**158-22 Thompson** - That we move out of in-camera at 8:42 p.m. and note that all members of Council and Administration are in attendance.

In-camera concluded

Carried

**159-22 Thompson** - That we agree to recess at 8:42 p.m. for 10 minutes.

Recess

Carried

**160-22 Thompson** - That we reconvene at 8:56 p.m. noting that members of Council and the Administrator are present.

Reconvene

Carried

Committee Updates:

- Highway 55 Waste Management – verbal summary provided by Mayor Thompson.

**161-22 Thompson** - That we acknowledge that the Administrator has hired the following individuals for the Summer Youth Program, with a start date of July 4, 2022:

Hire SYP Workers

- Program Coordinator, Casey Kvinlaug;
- Program Assistant, Kayleigh Eberts; and
- Program Assistant, Rebecca Moritz.

Carried

**162-22 Thompson** - That the correspondence be noted and filed:

Correspondence

- Village of Parkside, withdrawal from Urban Development Appeals Board;
- Shellbrook & Districts Health Services Foundation May 10, 2022, meeting minutes and financial report ending June 28, 2022;
- Stantec re: planning Site Assessment request.

Carried

Councillor Moar declared a conflict of interest as it relates to the discussion on correspondence from Stantec due to his current employer and left Council Chambers at 10:30 p.m.

Council Moar was asked to rejoin the meeting at 10:43 p.m.

163-22 **Willner**  
Addition to Insurance

- That we acknowledge the addition of 2014 Bobcat S590 Skid Steer, 1999 John Deere 672B AWD Motor Grader and Generac 130KW Generator to our Statement of Equipment with SUMAssure.

Carried

164-22 **Benson**  
Temporary Land Use  
Approval

- That we agree to the request from Grant Person, and allow the construction of a shelter for the Canwood Snowmobile Club on Lot N, Plan 68PA05443; however, the Village will not accept any liability which may arise from the storage of material or constructed shelter on aforementioned property.

Carried

165-22 **Benson**  
Development Permit  
2022-03

- That we approved the Development Permit Application 2022-03, for the Development Permit for the addition of a back porch at residence at Lots 1 & 2, Block 3, Plan Y3516, Ext. 0, civic address 611 Main Street. This approval is conditional on adhering to setbacks as indicated in the Villages Zoning Bylaw No. 2/1993 and approval of building permit from Building Inspectors and subsequent compliance to stipulations as set out by said approval. Additionally, all permit fees must be paid before commencement of construction.

Carried

166-22 **Willner**  
WTP Gas Service  
Upgrade

- That we acknowledge receipt for the estimated cost to upgrade gas service and installation of new meter at the Water Treatment Plant as presented by SaskEnergy, for a total cost of \$9,022.65, including taxes. Furthermore, we acknowledge Administrator signed documents prior to meeting with Council's approval.

Carried

167-22 **Moar**  
List of Lands  
in Arrears

- That pursuant to the *Tax Enforcement Act, section 3(1)*, we acknowledge that Form 1, List of Land in Arrears was presented to the Head of Council in duplicate on July 14, 2022. Furthermore, as per *section 3(3)* of the same *Act*, Council agrees to instruct the Administrator to exclude from the Tax Enforcement List properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding years' tax levy.

Carried

168-22 **Moar**  
1<sup>st</sup> Reading of  
Bylaw 2022-05

- That Bylaw No. 2022 – 05, being a Bylaw to provide for funding of certain recreation facilities within the Village of Canwood, be read for the first time at this meeting.

Carried

169-22 **Willner**  
2<sup>nd</sup> Reading of  
Bylaw 2022-05

- That Bylaw No. 2022 – 05, being a Bylaw to provide for funding of certain recreation facilities within the Village of Canwood, be read for a second time at this meeting.

Carried



170-22 **Benson**  
Bylaw No. 2022-05

- That we agree to give to three readings at this meeting to Bylaw No. 2022 – 05, being a Bylaw to provide for funding of certain recreation facilities within the Village of Canwood.

Carried Unanimously

171-22 **Benson**  
3<sup>rd</sup> Reading of  
Bylaw 2022 – 05  
Adopted


- That Bylaw No. 2022 – 05, being a Bylaw to provide for funding of certain recreation facilities within the Village of Canwood, be read a third and final time and adopted.


Carried

172-22 **Benson**  
Adjourn/Next Meeting

- That we adjourn at 11:02 p.m., with the next regular meeting to be set for August 16, 2022, commencing at 6:30 p.m.

Carried

  
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Mayor, Robert Thompson

  
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Administrator, Erin Robertson