

March 16, 2022

Minutes of the Regular Meeting of Council for the Village of Canwood, held at 651 Main Street, Wednesday, March 16, 2022. Meeting was called to order by Mayor Thompson at 9:32 a.m.

Present: Mayor – Robert Thompson
Deputy Mayor – Ken Moar
Councillors – Lorne Benson, Kaytlyn Mitchell and Ron Willner
Administrator – Erin Robertson

045-22 **Mitchell** - That the minutes of the February 16, 2022, Regular Meeting of Council
February Minutes be approved as presented.

Carried

046-22 **Willner** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of February 2022 be approved as presented.

Carried

047-22 **Moar** - That the water report for the month of February 2022 be approved as
Water Report presented.

Carried

048-22 **Moar** - That we acknowledge receipt of Maintenance Manager Calendar, Office
February Time Assistant and Administrator Attendance Statements for February 2022 as
presented.

Carried

049-22 **Thompson** - That we issue Cheques 5535 to 5554 and Other payments totaling
Payments \$40,041.74 as detailed on attached List of Accounts for Approval, Pay
Period 02 and March 2022 payroll advance from the general account.

Carried

050-22 **Thompson** - That we move to in-camera at 10:02 a.m. sighting *The Local Authority*
In-camera session *Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii)*
and section 23(1)(b) "personal information" and Human Resources and ask
that the Administrator remain in Council chambers.

Carried

Let the minutes note that Councillor Benson recused himself from the in-camera discussion and left Council Chambers at 10:02 a.m. sighting confidential Human Resource topics in addition to his Development Permit Application that appears later on the agenda.



051-22 **Thompson** - That we move out of in-camera at 10:27 a.m. and asked Councillor Benson
In-camera concluded to rejoin the meeting.

Carried

052-22 **Moar** - That we agree to recess at 10:27 a.m. for 10 minutes.
Recess

Carried

053-22 **Thompson** - That we reconvene at 10:40 a.m. noting that all members of Council and
Reconvene the Administrator were present.

Carried

Committee Updates:

- Human Resource Committee verbal summary provided by Councillor Moar. Topics of discussion: HR Policy review and development.
- Public Works Committee verbal summary provided by Councillor Mitchell. Topics of discussion: quote on repair of garbage truck and policy review and development.

054-22 **Benson** - That we agree to amend Section 3.1(a) Base Rent of the Landlord Tenant
Café Monthly Rent Agreement for land/premises/equipment located at 580 Main Street and extend the required rate for the first six (6) months to be for the entire term of the contract.

Carried

055-22 **Willner** - That the correspondence be noted and filed:
Correspondence

- Water Security Agency Permit to Operate a Waterworks effective March 31, 2022;
- Water Security Agency Permit to Operate a Sewer Works effective March 31, 2022;
- SGI Business Recognition assessment discount;
- North Central Transportation Planning Committee notice of annual general meeting;
- North Central Transportation Planning Committee December 1, 2021, meeting minutes;
- Water Security Agency rescinding of Precautionary Drinking Water Advisory February 17, 2022;
- MP, Peter Julian request for public endorsement Bill C-229;
- R.M. of Canwood No. 494 re: property self-insurance program Canwood Fire Department;
- Highway 55 Waste Management Corporation notice of annual meeting April 21, 2022;
- Victoria Hospital Foundation Communities Focus Group;
- Highway 55 Waste Management Corporation rate change letter;
- Canwood & District Bus Association financial statement ending October 31, 2021;

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- Government of Saskatchewan, Municipal Infrastructure and Finance letter to acknowledge withdraw from ICIP grant;
- Parkland Physician Recruitment and Retention Committee for per/capita increase funding request; and
- SUMA notice of annual general meeting April 5, 2022.

Carried

Let the minutes note that Mayor Thompson left Chambers at 11:32 a.m. and returned at 11:33 a.m.

056-22 Moar - That we acknowledge and accept SUMAssure Certificate of Insurance Insurance General Bond 2020-224 with a policy period ending December 31, 2022.

Carried

057-22 Moar - Whereas the Parkland Physician Recruitment and Retention Committee continues its efforts to attract and retain medical professionals to our area; and whereas these efforts include monetary incentives paid by way of vetting through programs offered by the Committee; and whereas Village of Canwood is a participating member of this committee; be it resolved that Village of Canwood Council is in favor of these continued efforts and endorse the suggested annual per capita rate increase to \$7.00 from \$5.00.

Parkland Recruitment
Support Per Capita
Rate Increase

Carried

058-22 Thompson - That we acknowledge receipt of estimated cost of \$64,900.00, plus applicable taxes, for the purchase of stand-by generator and transfer switch from Tail Electric, Christopher Lake, Sask., to be utilized at the Water Treatment Plant, and as such approve the required terms of purchase by issuing payment of 10% down payment due on ordering.

Order Genset
for WTP

Carried

059-22 Benson - That we agree to support the Canada Community-Building Fund (formally Gas Tax program) Infrastructure Investment Plan (IIP) application for the purchase of a stand-by generator unit that will be installed at our Water Treatment Plant.

IIP Application
WTP Generator

Carried

060-22 Mitchell - That we approved the Development Permit Application 2022-02, for the addition to existing residence at Lots 3 & 4, Block 12, Plan 61PA14965, Ext. 0, civic address 340 1st Street West. This approval is conditional on adhering to setbacks as indicated in the Villages Zoning Bylaw No. 2/1993 and approval of building permit from Building Inspectors and subsequent compliance to stipulations as set out by said approval. Additionally, all permit fees must be paid before commencement of construction.

Development Permit
2022-02

Carried



061-22 Moar
Development Permit
2022-01

- That we approved the Development Permit Application 2022-01, for the construction of a storage shed on Lot 4, Block E, Plan 69PA15189, Ext. 0, civic address 460 Nordstrom Place. This approval is conditional on adhering to setbacks as indicated in the Villages Zoning Bylaw No. 2/1993 and approval of building permit from Building Inspectors and subsequent compliance to stipulations as set out by said approval. Additionally, all permit fees must be paid before commencement of construction.

Carried

062-22 Thompson
1st Reading
Bylaw 2022-01

- That Bylaw No. 2022 – 01, being a Bylaw that dispenses with the mailing of Assessment Notices, be read for the first time at this meeting.

Carried

063-22 Moar
2nd Reading
Bylaw 2022-01

- That Bylaw No. 2022 – 01, being a Bylaw that dispenses with the mailing of Assessment Notices, be read for a second time at this meeting.

Carried

064-22 Benson
Bylaw 2022-01

- That we agree to give to three readings at this meeting to Bylaw No. 2022 – 01, being a Bylaw that dispenses with the mailing of Assessment Notices

Carried Unanimously

065-22 Willner
3rd Reading of Bylaw
2022-01, Adopted

- That Bylaw No. 2022 – 01, being a Bylaw that dispenses with the mailing of Assessment Notices, be read a third and final time and adopted.

Carried

066-22 Thompson
1st Reading
Bylaw 2022-02

- That Bylaw No. 2022 – 02, being a Bylaw that establishes the duties and powers of the Village of Canwood Administrator and Designated Officers, be read for the first time at this meeting.

Carried

Let the minutes note that Mayor Thompson left Chambers at 12:47 p.m. and returned at 12:48 p.m.

067-22 Willner
1st Reading
Bylaw 2022-03

- That Bylaw No. 2022 – 03, being a Bylaw that establishes fees for the provisions of Tax Certificates and other Assessment or Taxation Information, be read for the first time at this meeting.

Carried

068-22 Moar
2nd Reading
Bylaw 2022-03

- That Bylaw No. 2022 – 03, being a Bylaw that establishes fees for the provisions of Tax Certificates and other Assessment or Taxation Information, be read for a second time at this meeting.

Carried



069-22 **Thompson** - That we agree to give to three readings at this meeting to Bylaw No. 2022
Bylaw 2022-01 - 03, being a Bylaw that establishes fees for the provisions of Tax
Certificates and other Assessment or Taxation Information.

Carried Unanimously

070-22 **Benson** - That Bylaw No. 2022 – 03, being a Bylaw that establishes fees for the
3rd Reading of Bylaw provisions of Tax Certificates and other Assessment or Taxation
2022-03, Adopted Information, be read a third and final time and adopted.

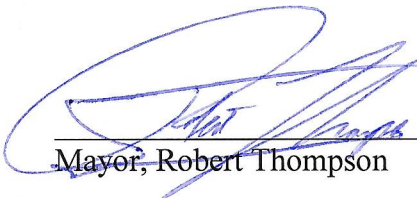
Carried

071-22 **Moar** - That we agree to appoint Mayor Thompson as our voting delegate for
SUMA Voting SUMA Annual General Meeting to be held April 5, 2022, and pay necessary
Delegate fee.


Carried

072-22 **Willner** - That we adjourn at 1:41 p.m., with the next regular meeting to be
Adjourn/Next Meeting set for April 11, 2022, commencing at 6:30 p.m.

Carried



Mayor, Robert Thompson



Administrator, Erin Robertson