

May 16, 2022

Minutes of the Regular Meeting of Council for the Village of Canwood, held at 651 Main Street, Monday, May 16, 2022. Meeting was called to order by Mayor Thompson at 6:32 p.m.

- Present: Mayor – Robert Thompson
Deputy Mayor – Ken Moar (arrived 9:19 p.m.)
Councillors – Lorne Benson, Kaytlyn Mitchell and Ron Willner
Administrator – Erin Robertson
- 090-22 **Mitchell** - That the minutes of the April 11, 2022, Regular Meeting of Council
April Minutes be approved as presented. Carried
- 091-22 **Willner** - That the Statement of Financial Activities and Bank Reconciliation for
Financials the month of April 2022 be approved as presented. Carried
- 092-22 **Thompson** - That the water report for the month of April 2022 be approved as
Water Report presented. Carried
- 093-22 **Benson** - That we acknowledge receipt of Maintenance Manager Calendar, Office
April Time Assistant and Administrator Attendance Statements for April 2022 as
presented. Carried
- 094-22 **Mitchell** - That we issue Cheques 5583 to 5596 and Other payments totaling
Payments \$22,846.16 as detailed on attached List of Accounts for Approval,
April and May payroll advance, and Pay Period 04 from the general
account. Carried
- 095-22 **Thompson** - That we move to in-camera at 7:02 p.m. sighting *The Local Authority*
In-camera session *Freedom of Information and Protection of Privacy Act, section 21(c)* and
ask that the Administrator remain in Council chambers. Carried
- 096-22 **Thompson** - That we move out of in-camera at 7:40 p.m. and note that all members of
In-camera concluded Council and Administration are in attendance. Carried
- Committee Updates:
- Highway 55 Waste Management – verbal summary provided by Mayor Thompson and Councillor Benson: budget, new cell plans and garbage truck.

- 55 – 40 urban Development Appeals Board – verbal summary provided by Administrator and Mayor Thompson; development appeal complete and new appointment.
- Canwood Regional Park – verbal report provided by Mayor Thompson: annual meeting, new campsites, building upgrade and splash park planning.

097-22 **Willner**

- That we instruct the Administrator to tender out the following projects:
 - Provide and install stand-by generation at the Water Treatment Plant;
 - Remainder of Curling Rink demolition and landscaping;
 - Remove and replacement sections of siding and eavestrough at the Village and R.M. of Canwood municipal office; and
 - Remove and replace shingles at Fire Hall, Café and Maintenance Shop.

Carried

098-22 **Thompson**

- That we authorize the Administrator to add the following past due Utility Water Service Deposits onto the appropriate tax roll:
 - Invoice Water202108 Roll No. 95;
 - Invoice Water202114 Roll No. 178; and
 - Invoice Water 202122 Roll No. 83.

Carried

099-22 **Thompson**

In-camera session

- That we move to in-camera at 8:27 p.m. sighting *The Local Authority Freedom of Information and Protection of Privacy Act, section 15(b)(ii) and 23(1)(k)(ii)* ask that the Administrator remain in Council chambers.

Carried

100-22 **Thompson**

In-camera concluded

- That we move out of in-camera at 8:31 p.m. and note that all members of Council and Administration are in attendance.

Carried

101-22 **Thompson**

Recess

- That we agree to recess at 8:43 p.m. for 10 minutes.

Carried

102-22 **Thompson**

Reconvene

- That we reconvene at 8:54 p.m. noting that all members of Council and the Administrator were present.

Carried

103-22 **Mitchell**

Correspondence

- That the correspondence be noted and filed:
 - Ministry of Government Relations, 2022 Confirmed Education Property Tax Mill Rates;
 - Saskatchewan Housing Corporation 2021 Annual Report;

- NCTPC March 1, 2022, regular meeting minutes;
- NCTPC June 30, 2021, Annual meeting minutes and Financial Statement ending March 31, 2022;
- Canwood Regional Park Financial Statement ending December 31, 2021;
- Ministry of Highways, Highway 55 resurfacing project; and
- Canwood Public School request for temporary road closure.

Carried

104-22 **Thompson**
Development Appeals
Board

- That we appoint Nor-Sask Board Services, Prince Albert, Sask., to act as our Development Appeals Board with the following appointments:

- Panel Members – Timothy Furlong, Glen Neuert and Kirby Fesser; and
- Secretary – Mike Liatemoet.

Carried

105-22 **Willner**
Participation in 55 – 40
Dev. Appeals Board

- That we agree to no longer participate in the 55 – 40 Urban Development Appeals Board, and as such instruct the Administrator to inform the participating members and arrange to repeal Village of Canwood Bylaw No. 2017 – 01.

Carried

106-22 **Benson**
Robertson U.M.A.A.S.
Convention

- That we authorize Administrator, Erin Robertson to attend U.M.A.A.S. Convention on June 7 to 10, 2022, in Saskatoon, Sask., and pay the required registration fees of \$220.00, lodging and meals, plus applicable taxes.

Carried

107-22 **Willner**
1st Street East
Temporary Closure

- That we approve the request from Canwood Public School for the temporary closing of 1st Street East between the intersections of 3rd and 4th Avenue East, June 10, 2022, between the hours of 3:30 p.m. to 6:00 p.m. allowing the school to host an outdoor graduation ceremony. Furthermore, approval is on the premise that the Village does not accept any liability which may arise from the ceremony.

Carried

108-22 **Mitchell**
Approve Policy
Financial Statement

- That we approve and adopt the draft PR – 2 Publications of Annual Financial Statements policy, as presented.

Carried

109-22 **Benson**
Fund Utility
Reserve Monies

- Whereas Council has a desire to fully fund established reserves in savings accounts, be it resolved, that we agree to transfer \$56,730.00 from our General Operating account 099 with Affinity Credit Union to sub account 002 Water/Sewer Reserve savings account.

Carried

110-22 **Moar** - That we agree to start a funded reserve from 2021 surplus revenue that
General Government would be utilized for assistance with capital purchases on the General
Reserve budget. Furthermore, we agree to transfer from our general
chequing account 099 \$27,000.00 to our savings sub account 001 Funded
Reserves.

Carried

111-22 **Benson** - That we agree to move 2021 surplus monies in the amount of \$40,000.00
Utility Reserve increasing the Water/Sewer Reserve. Furthermore, we agree to transfer
from our general chequing account 099 \$40,000.00 to our savings sub
account 002 Water/Sewer Reserve savings account.

Carried

112-22 **Willner** - That we set a special meeting date of May 24, 2022, commencing at 6:30
Special Meeting p.m. for the purpose of approving 2021 Financials, 2022 Budget, approve
Mill Rate and Base Tax and Mill Rate Factor Bylaw.

Carried

113-22 **Thompson** - That we adjourn at 9:53 p.m., with the next regular meeting to be
Adjourn/Next Meeting set for June 20, 2022, commencing at 6:30 p.m.

Carried



Mayor, Robert Thompson



Administrator, Erin Robertson