

**Village of Canwood  
April 11, 2023**

The Regular Meeting of Council for the Village of Canwood, held in the Village office, was called to order by Mayor Hugh Otterson at 4:40 p.m., April 11, 2023, with a quorum being present.

Present: Mayor - Hugh Otterson  
Deputy Mayor – Ken Moar  
Councillor – Lorne Benson, Ron Willner and Kaytlyn Mitchell (arrived at 6:10 p.m.)  
Assistant Administrator – Lindsey Olson  
Acting Administrator – Carmen Jean

- 77/23 **Moar**                      That the Council of the Village of Canwood hereby agree to adopt the  
Agenda                              the agenda as presented. Carried
- 78/23 **Willner**                    That the Minutes of the March 21, 2023 Regular Meeting of Council  
Minutes                              be approved as presented. Carried
- 79/23 **Moar**                      That the Council of the Village of Canwood hereby agree to adopt the  
Bank Reconciliation              Bank Reconciliations for the month of March 2023, as presented. Carried
- 80/23 **Moar**                      That the Council of the Village of Canwood hereby adopt the Statement of  
Financials                            Financial Activities for the month of March 2023, as presented. Carried
- 81/23 **Willner**                    That the Council of the Village of Canwood hereby acknowledge the  
Attendance Statements            attendance statements for Administration and Maintenance for the  
Month of March 2023. Carried
- 82/23 **Moar**                      That the Council of the Village of Canwood hereby approve the payroll for  
Payroll                                March 2023 totaling \$18,234.46. Carried
- 83/23 **Benson**                    That the Council of the Village of Canwood hereby acknowledge Council  
Indemnity                            indemnities for the months of March and April 2023. Carried
- 84/23 **Willner**                    That the Council of the Village of Canwood hereby approve list of accounts  
Payments                              for approval for the month of March 2023. Which have been paid and  
online payments totaling \$35,221.32, as attached hereto. Carried

85/23 **Moar** That the Council of the Village of Canwood hereby approve list of accounts  
Payments for approval to be paid for the month of March 2023.  
Cheques #5859, #5865 - #5881 totaling \$12,415.55  
Carried

86/23 **Willner** That the Council of the Village of Canwood hereby agrees to approve  
Water Report the water reports for the month of March 2023 as presented.  
Carried

87/23 **Moar** That the Council of the Village of Canwood hereby acknowledge receipt  
Maintenance Report of Maintenance Report for the month of March 2023.  
Carried

88/23 **Moar** That we move to in-camera at 5:33 p.m. sighting *The Local Authority*  
In-camera session *Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii)*  
*and section 23(1)(b) "personal information"* and Human Resources.  
Carried

Let the minutes note that the Assistant Administrator left the Chambers at 5:49 p.m. so Council may discuss a topic later on agenda.

Let the minutes note that the Assistant Administrator was asked to rejoin the in-camera session at 6:05 p.m.

89/23 **Moar** That we move out of in-camera at 6:21 p.m. and note that all members of  
In-camera concluded Council and Administration are in attendance.  
Carried

90/23 **Otterson** That the Council of the Village of Canwood hereby agree to adopt verbal  
Committee updates reports from the following committees:  
➤ Public Works Committee, verbal report provided by Kaytlyn Mitchell  
Carried

91/23 **Mitchell** That the Council of the Village of Canwood hereby adopt the Maintenance  
Maintenance Procedure Procedure draft policy.  
Carried

92/23 **Otterson** That the Council of the Village of Canwood hereby advise The Rural  
Wastewater Agreement Municipality of Canwood No. 494 that the Village of Canwood remain  
In agreement with The Rural Municipality of Canwood for Wastewater  
Disposal at the Village of Canwood Lagoon.  
Carried

- 93/23 **Mitchell**  
Vacation/Leave Draft  
Policy
- That the Council of the Village of Canwood agree to adopt the draft Vacation and Leave Policy, as attached in these minutes.
- Carried
- 94/23 **Willner**
- That the correspondence be noted and filed:
- Sask Crime Stoppers
  - NCT
  - SUMA Newsletter
  - ATAP
  - Revenue Sharing Canwood
  - Hwy 55 Waste Management – AGM held April 20, 2023
- Carried
- 95/23 **Otterson**  
Recess
- That we break at 7:25 p.m. for a 10 minutes recess.
- Carried
- 96/23 **Otterson**  
Reconvene
- That we reconvene at 7:35 p.m. as all members of Council and Administration are present.
- Carried
- 97/23 **Mitchell**  
Parkland Recruitment  
Support Per Capita  
Rate Increase
- Whereas the Parkland Physician Recruitment and Retention Committee continues its efforts to attract and retain medical professionals to our area; and whereas these efforts include monetary incentives paid by way of vetting through programs offered by the Committee; and whereas Village of Canwood is a participating member of this committee; be it resolved that Village of Canwood Council is in favor of these continued efforts and endorse the suggested annual per capita rate increase to \$10.00 from \$7.00.
- Carried
- 98/23 **Moar**  
Education Property  
Tax Mill Rates
- That the Council for the Village of Canwood accept the 2023 Education Property Tax Mill Rates:
- Agriculture Property – 1.42 mills  
Residential Property – 4.54 mills  
Commercial/Industrial Property – 6.86 mills  
Resource Property – 9.88 mills
- Carried
- 99/23 **Benson**  
TSS Application
- That the Council for the Village of Canwood agree to continue to support Initiative Grant Application for the Regional EMO program, as submitted on our behalf by the Rural Municipality of Canwood No. 494.
- Carried

100/23 **Willner**  
Custom Work Fees

That the Council of the Village of Canwood sets the following Custom Work Fees for the year 2023.

- Skid Steer - \$102.00/hr.
- Grader - \$204.00/hr.
- Zero Turn Mower - \$60.00/hr.

Carried

101/23 **Otterson**  
Adjourn

That the Council of the Village of Canwood hereby agree to adjourn this meeting at 8:40 p.m. with the next Regular Council meeting of the Village of Canwood to be held on May 16, 2023, commencing At 6:00 p.m.

Carried

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Mayor, Hugh Otterson

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Assistant Administrator, Lindsey Olson