

August 15, 2023

A regular meeting of the Council of the Village of Canwood was held in the Council Chambers, at 641 Main Street, Canwood, Sask, on August 15, 2023, commencing at 6:30 p.m., was called to order by Mayor Hugh Otterson, with a quorum being present.

PRESENT: Mayor – Hugh Otterson (left meeting at 7:50 p.m.)
 Deputy Mayor – Ken Moar
 Councillors – Ron Willner, Kaytlyn Mitchell and Lorne Benson
 Assistant Administrator – Lindsey Olson

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| 196
-23 | ADDITION | <u>OTTERSON</u> – That the Council of the Village of Canwood add Structural Engineer and Well Line Flushing to the Agenda. | CARRIED. |
| 197
-23 | AGENDA | <u>MOAR</u> – That the Council of the Village of Canwood hereby agree to adopt the agenda as amended. | CARRIED. |
| 198
-23 | MINUTES
JULY/AUG
2023 | <u>WILLNER</u> – That the minutes of the July 18, 2023 Regular Council Meeting and August 1, 2023 Special Meeting be approved as presented | CARRIED. |
| 199
-23 | BANK
REC. | <u>MOAR</u> – That the Council of the Village of Canwood hereby agree to adopt the Bank Reconciliation for the month of July 2023, as presented. | CARRIED. |
| 200
-23 | FINANCIALS | <u>OTTERSON</u> – That the Council of the Village of Canwood hereby adopt the Statement of Financial Activities for the month of July 2023, as presented. | CARRIED. |
| 201
-23 | ATTENDANCE
STATEMENTS/
PAYROLL | <u>WILLNER</u> – That the Council of the Village of Canwood hereby acknowledge the attendance statements for the Administration and Maintenance for the month of July 2023 and Payroll for Administration and Maintenance for the month of July totaling \$10,155.70 | CARRIED. |
| 202
-23 | INDEMNITY | <u>OTTERSON</u> – That the Council of the Village of Canwood hereby acknowledge Council indemnities for the months of August 2023. | CARRIED. |
| 203
-23 | PAYMENTS | <u>MOAR</u> – That the Council of the Village of Canwood hereby approve list of accounts for approval for the month of July 2023. Online - \$25,611.04 and cheques - \$50,655.75. | CARRIED. |
| 204
-23 | WATER
REPORT. | <u>WILLNER</u> – That the Council of the Village of Canwood hereby approve the water reports for the month of July 2023 as presented. | |

CARRIED.

- 205 COMMITTEE
-23 UPDATES OTTERSON – That the Council of the Village of Canwood hereby agree to adopt verbal reports from the following committees:
- Highway 55 Committee, verbal report Ken Moar
 - Public Works Committee, verbal report Kaytlyn Mitchell
- CARRIED.
- 206 ADMIN.
-23 REPORT MOAR – That the Council of the Village of Canwood hereby agree to adopt Administration report as presented.
- CARRIED.
- 207 REFUND
-23 UTILITY BENSON – That the Council of the Village of Canwood hereby agree to cancel utility service billing on Roll number 134000 and reimburse \$84.00 for utility billing for the month of August 2023.
- CARRIED.
- 208 CORRES.
-23 WILLNER – That the Council of the Village of Canwood now file correspondence.
- CARRIED.
- 209 ELK
-23 POINT OTTERSON – That the Council of the Village of Canwood agree to hire Elk Point Drilling to do water/well servicing on wells 5 & 7, this fall.
- CARRIED.
- Let the Minutes note that Mayor Otterson left the meeting at 7:50 p.m. for the evening.
- 210 MUSKUNOW
-23 PAVING
MAIN ST. MOAR – That the Council of the Village of Canwood hereby agree to hire Muskunow Paving to pave the 126-meter square patch on main street at \$60/square meter, in the amount of \$7,560.00 + tax.
- CARRIED.
- 211 SEWER LINE
-23 FLUSHING MITCHELL – That the Council of the Village hereby instruct Administration to hire Septi-Vac to complete the sewer flushing for the Village of Canwood.
- CARRIED.
- 212 BDO-PRE
-23 AUDIT BENSON – That the Council of the Village of Canwood hereby instruct Administration to contact BDO Canada LLP Auditors for the pre-audit for the Village of Canwood.
- CARRIED.
- 213 IN-CAMERA
-23 SESSION MOAR – That we move to in-camera at 8:50 p.m. sighting *The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) “personal information”* and Human Resources.
- CARRIED.
- 214 IN-CAMERA
-23 CONCLUDED MOAR – That we move out of in-camera at 9:30 p.m. and note that all members of Council and Administration are in attendance, with the exception of Hugh Otterson.
- CARRIED.

215 WQA/QC MOAR – That the Council of the Village of Canwood hereby approve Waterworks
-23 WW/SW-1 Quality Assurance/Quality Control (QA/QC), Policy No: WW/SW – 1.
POLICY CARRIED.

216 ADJOURN WILLNER – That the Council of the Village of Canwood agree to adjourn at 9:50,
-23 with the next regular meeting to be held September 19, 2023, at the Village of
Canwood Office, 641 Main Street.
CARRIED.

Lindsey Olson
ASSISTANT ADMINISTRATOR

Ken Moar
DEPUTY MAYOR

APPROVED