

Village of Canwood
Council Chamber
641 Main Street
Regular Meeting
December 18, 2023

Mayor Lorne Benson called the meeting to order 6:30 p.m., with a quorum being present.

Oath – Member of Council and Public Disclosure Received by Sandra Grumbo

PRESENT: Mayor – Lorne Benson
Deputy Mayor – Ken Moar
Councillors – Kaytlyn Mitchell
Robert Wojcichowsky
Sandra Grumbo
Administrator: Carmen Jean

Agenda

0308/23 **Moar:** That the agenda be accepted as presented. Carried

Minutes:

0309/23 **Benson:** That the Minutes of November 7,2023 be approved as presented. Carried

Bank Reconciliation:

0310/23 **Moar:** That the Bank Reconciliations for the month of November be approved as presented. Carried

Financial Statement:

0311/23 **Mitchell:** That the financial statements for the month of November be approved as presented. Carried

Attendance sheets- Employee

0312/23 **Moar:** That the employee attendance sheets for November, be accepted as presented. Carried

Delegation – Hugh Otterson – Canwood & District Bus Association

Hugh Otterson submitted the financial report for the Canwood & District Bus Association. The Canwood & District Bus Association also requests that the Village of Canwood consider donating the cost of the building permit back to the organization.

0313/23 **Grumbo:** That the Village of Canwood donates the 350.00 to the Canwood & District Bus Association to cover the costs of the building permit. Carried

Council Indemnity

0314/23 **Moar:** That the council Indemnity for December be approved as presented.
Carried

Payroll

0315/23 **Moar:** That the payroll for the month of November, totaling \$8,947.60 be approved as presented.
Carried

Account Payable

0316/23 **Wojcichowsky:** That the list of accounts payable from Batch 65 to Batch 119 5984 to 6045 and online totalling \$164,898.52 be approved as presented.
Carried

0317/23 **Wojcichowsky:** That the list of accounts payable from Batch 120 to Batch 129 6046 to 6065 and online totalling \$76,905.24 be approved as presented.
Carried

0318/23 **Wojcichowsky:** That the list of accounts payable from Batch 130 to Batch 139 6066 to 6078 and online totalling \$16,892.38 be approved as presented.
Carried

0319/23 **Wojcichowsky:** That the list of accounts payable from Batch 140 to Batch 149 6079 to 6091 and online totalling \$44,529.71 be approved as presented.
Carried

0320/23 **Wojcichowsky:** That the list of accounts payable from Batch 150 to Batch 162 6092 to 6121 and online totalling \$37,382.56 be approved as presented.
Carried

0321/23 **Wojcichowsky:** That the list of accounts payable from Batch 150 to Batch 169 6092 to 6135 and online totalling \$55,806.63 be approved as presented.
Carried

Water Treatment Plant Reports

0322/23 **Mitchell:** That the Water Treatment Plant reports, and ALS Lab reports be accepted as presented.
Carried

Public Works Committee Report

0323/23 **Mitchell:** That the Report given by Kaytlyn Mitchell from Public works be accepted as presented.
Carried

Winter Garbage Notice

0324/23 Wojcichowsky: That for the remaining of winter starting January 3, 2024 all garbage will be picked on the street That a Notice be sent to all customer reminding them that all garbage must be in a container, so that stray animals and birds do not tear apart bags. Also, that the Village Maintenance will not pick up any broken bags.

Carried

Recess/Reconvene

0325/23 Benson: That the Council of the Village of Canwood break at 8:06 p.m. for recess.

Carried

0326/23 Benson: That the Council of the Village of Canwood reconvene at 8:10 p.m. and let it be noted that all members of Council and Administration are present.

Carried

Outstanding Taxes: 600 Railway Ave

0327/23 Benson: That Duchin, Bayda & Krocynski will be paying taxes on 600 Railway Ave.

Carried

Shellbrook Chronicle:

0328/23 Moar: That the Village of Canwood Place a Christmas advertisement with the Shellbrook Chronicle.

ISC Credit

0329/23 Moar: That the council acknowledges the credit with Information Services for \$306.89

Carried

Nor Sask

0330/23 Mitchell: That the Village of Canwood appoint Nor Sask Board Services for any Board of Revision requirements.

Carried

Election December 6, 2023

0331/23 Moar: That the Returning Officer presented the statement of Results for the December 6, 2023 Election.

Carried

Municipal Revenue Sharing Grant

0332/23 Benson: That the Council for the Village of Canwood confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw No. 2022-007;
- Adoption of an Employee Code of Conduct, Policy HR – 3; and
- All members of council have filed and annually updated their Public Disclosure Statements as required.

Furthermore, we authorize the Administrator to complete the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried

SUMA Membership

0333/23 Grumbo: That the Suma Membership be paid for 2024 of \$860.20.

Carried

Government of Saskatchewan – Community Rink Affordability Grant

0334/23 Wojichowsky: That the Government of Saskatchewan – Community Rink Affordability Grant having been received by paid the Canwood Arena.

Carried

Correspondence:

0335/23 Benson : That the following Correspondence be files:

1. Thank you Letter from New Residents
2. 2023- 2024 Channel Clearing and Drainage Project Program
3. JS Industries Raw water Main Swab
4. SUMA – Group Benefits Update
5. NCTPC Work Shop – Building o getting better outcomes Feb 27 or Feb 28, 2024
6. SUMA - Municipal Update
7. Conflict Management Workshop
8. SUMA – Sector Meeting
9. SUMAssure- Annual Newsletter

Carried

In- Camera

0336/23 Moar: That we move to in-camera citing

The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) “personal information” and Human Resources.

Carried

0337/23 Benson : That we move out of in-camera at and note that all members of In-camera Council and Administration are in attendance.

Carried

Adjourn

0338/23 Mitchell : That the meeting was adjourned at 11:00 p.m.

Carried