

June 20, 2023

A regular meeting of the Council of the Village of Canwood was held in the Council Chambers, at 641 Main Street, Canwood, Sask, on June 20, 2023, commencing at 6:30 p.m., was called to order by Mayor Hugh Otterson, with a quorum being present.

PRESENT: Mayor – Hugh Otterson
Deputy Mayor – Ken Moar
Councillors – Lorne Benson, Ron Willner and Kaytlyn Mitchell
Assistant Administrator – Lindsey Olson
Acting Administrator – Carmen Jean

- 136 AGENDA WILLNER – That the Council of the Village of Canwood hereby agree to adopt the
-23 agenda as presented
CARRIED.
- 137 MINUTES BENSON – That the minutes of the May 16, 2023, Regular Council Meeting be
-23 MAY 2023 approved as presented
CARRIED.
- 138 BANK MITCHELL – That the Council of the Village of Canwood hereby agree to adopt the
-23 REC. Bank Reconciliation for the month of May 2023, as presented.
CARRIED.
- 139 FINANCIALS MOAR – That the Council of the Village of Canwood hereby adopt the Statement of
-23 Financial Activities for the month of May 2023, as presented.
CARRIED.
- 140 ATTENDANCE WILLNER – That the Council of the Village of Canwood hereby acknowledge the
-23 STATEMENTS attendance statements for the Administration and Maintenance for the month of May
2023.
CARRIED.
- 141 INDEMNITY MOAR – That the Council of the Village of Canwood hereby acknowledge Council
-23 indemnities for the months of May and June 2023.
CARRIED.
- Councillor, Kaytlyn Mitchell declared a conflict of interest in the next item on the agenda; re: payroll, and left the Council Chambers at 6:53 p.m.
- 142 PAYROLL. MOAR – That the Council of the Village of Canwood hereby approve the payroll for
-23 the month of May 2023 totalling \$7,337.38.
CARRIED.
- Councillor, Kaytlyn Mitchell returned to the Council Chambers at 6:57 p.m.
- 143 PAYMENTS. MOAR – That the Council of the Village of Canwood hereby approve list of accounts
-23 for approval for the month of May 2023. Online - \$15,652.35.
Cheques - #5966 - #5983 - \$21,718.57.
CARRIED.
- 144 WATER MITCHELL – That the Council of the Village of Canwood hereby agrees to approve
-23 REPORT the water reports for the month of May 2023 as presented.
CARRIED.

- 145 MAINT. MITCHELL – That the Council of the Village of Canwood hereby acknowledges
-23 REPORT receipt of Maintenance Reports for the Month of May 2023.
CARRIED.
- 146 COMMITTEE MOAR – That the Council of the Village of Canwood hereby agree to adopt verbal
-23 UPDATES reports from the following committees:
➤ Highway 55 Committee, verbal report Lorne Benson
➤ Public Works Committee, verbal report Kaytlyn Mitchell
CARRIED.
- 147 CORRES. MITCHELL – That the we now file correspondence.
-23 CARRIED.
- 148 REPAIR TO WILLNER – That the Council of the Village of Canwood instruct Administration to
-23 VILLAGE call AppleBee glass to repair cracked window the Village grader at the cost of \$300.
GRADER CARRIED.
- 149 RECESS OTTERSON – That the Council of the Village of Canwood break at 8:00 p.m. for
-23 recess.
CARRIED.
- 150 RECONVENE OTTERSON – That the Council of the Village of Canwood reconvene at 8:10 p.m.
-23 and let it be noted that all members of Council and Administration are present.
CARRIED.
- 151 CELLULAR OTTERSON – That the Council of the Village of Canwood agree to compensate
-23 PHONE \$30.00 per month for cell phone for Administration, Lindsey Olson.
CARRIED.
- 152 HIRE JERRY MOAR – That the Council of the Village of Canwood hereby agree to hire Jerry
-23 NORDQUIST Nordquist as a Casual equipment operator the Village of Canwood.
CARRIED.
- 153 MAIN ST MOAR – That the Council of the Village of Canwood hereby agree to patch the holes
-23 PATCHING on Main Street in the Village of Canwood there were dug up for water repair, utilizing
the contractor Prairie Road Paving Company, who is currently working on highway
55 near the Village of Canwood.
CARRIED.
- 154 IN-CAMERA OTTERSON – That we move in-camera at 9:10 p.m. citing *The Local Authority*
-23 SESSION. *Freedom of Information and Protection of Privacy Act, section 15 (1)(b)(ii) and*
section 23 (1)(b) “personal information” and Human Resources.
CARRIED.
- 155 IN-CAMERA OTTERSON – That we move out of in-camera at 9:41 p.m. and note that all members
-23 CONCLUDED of Council and Administration are in attendance.
CARRIED.

- 156 FINANCIAL STATEMENTS -23 OTTERSON – That the Council of the Village of Canwood hereby approve the Annual Consolidated Financial Statements from BDO as being complete for the Year ended December 31, 2022, and that Carmen Jean and Hugh Otterson sign the papers. CARRIED.
- 157 GRASS CUTTING TENDER -23 WILLNER – That the Council of the Village of Canwood hereby accept the tender for Grass mowing in the Village of Canwood for Chanze Altstadt and Camden Altstadt at \$50/hour per person per machine. CARRIED.
- 158 WPP APPROACH -23 OTTERSON – That the Council of the Village of Canwood hereby agrees to submit an application for a permit to the Ministry of Highways for an approach into Whispering Pines Place Care home in the Village of Canwood. CARRIED.
- 159 RATE PAYER COMPLAINTS -23 WILLNER – That the Council of the Village of Canwood hereby acknowledge the receipt of rate payer complaints. CARRIED.
- 160 R.M TENDER -23 BENSON – That the Council of the Village of Canwood hereby agree to bid on the 2008 Chev 1 Ton Dually with deck – R.M of Canwood tender – sold as is – bid price being \$5,800.00 CARRIED.
- 161 HOLIDAYS -23 MITCHELL – That the Council of the Village of Canwood acknowledge the receipt of letter from Dean Andersen, Maintenance Manager, on holidays for the month of July. No decision was made at this time. CARRIED.
- 162 POLICY NO: WW/SW-1 -23 MOAR – That Policy no: WW/SW-1 being Waterworks QA/AC policy – Quality Assurance/ Quality Control Policy be revised. As per Section 2 – organizational structure and roles – for management, administration and water works operation. CARRIED.
- 163 CANWOOD PUBLIC LIBRARY -23 MITCHELL – That the Council for the Village of Canwood provide funding in the amount of \$2,400.00 to the Canwood Public Library. CARRIED.
- DONATION MOAR – That the Council of the Village of Canwood make an in-memorial donation to Gail Westgaard for \$100.00. CARRIED.
- 164 ADJOURN -23 MITCHELL – That the Council of the Village of Canwood adjourn at 10:10 p.m., with the next regular meeting set for July 18, 2023, commencing at 6:30 p.m. CARRIED.
- 165 -23

Lindsey Olson
ASSISTANT ADMINISTRATOR

Hugh Otterson
MAYOR

