

**Village of Canwood  
May 16, 2023**

The Regular Meeting of Council for the Village of Canwood, held in the Village office, was called to order by Mayor Hugh Otterson at 6:30 p.m., May 16, 2023, with a quorum being present.

Present:	Mayor - Hugh Otterson Councilors – Lorne Benson, Ron Willner and Kaytlyn Mitchell Assistant Administrator – Lindsey Olson	
Absent:	Deputy Mayor – Ken Moar	
102/23 <b>Mitchell</b> Agenda	That the Council of the Village of Canwood hereby agree to adopt the agenda as presented.	Carried
103/23 <b>Willner</b> Minutes	That the Minutes of the April 11, 2023 Regular Meeting of Council be approved as presented.	Carried
104/23 <b>Mitchell</b> Bank Reconciliation	That the Council of the Village of Canwood hereby agree to adopt the Bank Reconciliations for the month of April 2023, as presented.	Carried
105/23 <b>Otterson</b> Financials	That the Council of the Village of Canwood hereby adopt the Statement of Financial Activities for the month of April 2023, as presented.	Carried
106/23 <b>Mitchell</b> Attendance Statements	That the Council of the Village of Canwood hereby acknowledge the attendance statements for Administration and Maintenance for the Month of April 2023.	Carried
107/23 <b>Willner</b> Indemnity	That the Council of the Village of Canwood hereby acknowledge Council indemnities for the months of April and May 2023.	Carried
108/23 <b>Otterson</b> Payroll	That the Council of the Village of Canwood hereby approve the payroll for April 2023 totaling \$14,229.34.	Carried
109/23 <b>Otterson</b> A/P Indemnity	That the Council of the Village of Canwood hereby approve list of accounts for approval Council Indemnity April 2023 totaling \$667.96	Carried

- 110/23 **Otterson**  
Payments
- That the Council of the Village of Canwood hereby approve list of accounts for approval for the month of April 2023. Online - \$15,930.59. Cheques - #5892 - #5906 totaling \$16,765.94.
- Carried
- 111/23 **Willner**  
Water Report
- That the Council of the Village of Canwood hereby agrees to approve the water reports for the month of April 2023 as presented.
- Carried
- 112/23 **Mitchell**  
Maintenance Report
- That the Council of the Village of Canwood hereby acknowledge receipt of Maintenance Reports for the month of April 2023.
- Carried
- 113/23 **Willner**  
Committee updates
- That the Council of the Village of Canwood hereby agree to adopt verbal report from the following committee:
- Highway 55 Committee, verbal report
- Carried
- 114/23 **Mitchell**  
Correspondence
- That the correspondence be noted and filed:
- Letter from Public Works to Brian Benson in recognition of resignation
  - Canwood Regional Park Spray Park Proposal Update document
  - SRPSD Board Highlights
  - 2022 SAMA Annual Report
  - Water Conservation Municipal Project
  - NCTP
  - ATAP
  - Ministry of Government Relations – Village has valid Building Bylaw
  - Project information sheet concerning thin lift overlay on Highway 55 through Canwood
  - FCM AGM package
- Carried
- 115/23 **Otterson**  
Appointment
- That the Council of the Village of Canwood pass the following resolution: That we agree to appoint BuildTECH Consulting & Inspections INC. in care of Chris Gates, Martinsville, SASK, as the Building Official and authorize the Mayor and Administration to sign Building Code Enforcement Services Agreement when in our possession, once completed by BuildTECH.
- Carried
- 116/23 **Benson**  
Transfer Funds
- That the Council of the Village of Canwood approve the transfer of funds, in the amount of, \$30,000, from Village of Canwood Water/Sewer Account to Village of Canwood General Account to cover water break repair on main street and 620 2<sup>nd</sup> Ave in the month of February 2023.
- Carried

- 117/23 **Benson**  
Install shut off valve  
Hire JRT
- That the Council of the Village of Canwood agree to install a shut off valve in front of 3D Accounting Building, 541 Main Street and hire JRT Excavating to do the work.
- Carried
- 118/23 **Benson**  
Fire Ban Policy
- That the Council of the Village of Canwood has reviewed the Fire Ban Policy LU-2 and that we agree to approve said policy as attached to these minutes with a review date of ongoing.
- Carried
- 119/23 **Benson**  
Affinity Credit Union
- That the Council of the Village of Canwood advises Affinity Credit Union, Mark Lane, that we hereby express interest in the Canwood Affinity Credit Union building, Land and furnishings, for Municipal Purposes, and that Lot 06-07 Block 01 Plan Y3516 Ext. 0 be transferred to the ownership of the Village of Canwood at no cost and clear of all encumbrances.
- Carried
- 120/23 **Otterson**  
Recess
- That we break at 8:27 p.m. for a 5 minutes recess.
- Carried
- 121/23 **Otterson**  
Reconvene
- That we reconvene at 8:34 p.m. as all members of Council and Administration are present.
- Carried
- 122/23 **Benson**  
Building Permit
- That the Council for the Village of Canwood approve Development Permit Application 2023-01 for the addition of a 2 car, 26ft x 30ft, detached garage on Lots 8 & 9, Block PAR D, Plan 101836919 ext. 0, civic address 635 4<sup>th</sup> Ave Canwood. This approval is conditional on adhering to Setbacks as indicated in the Villages Zoning Bylaw No. 2/1993 and approval of building permit from Building Inspectors and subsequent compliance to stipulations as set out by said approval. Additionally, all permit fees must be paid before commencement of construction.
- Carried
- 123/23 **Willner**  
Tax Enforcement
- That pursuant to the Tax Enforcement Act Section 3(1), that the Council for the Village of Canwood acknowledge the list of lands with arrears dated March 31, 2023, was signed by the Mayor and further to subsection 3(3), that the Council for the Village of Canwood delete from List of Lands with arrears any properties Where arrears are equal to or less than ½ of the previous year levy.
- Carried

124/23 **Otterson**  
OCP & Zoning Bylaw

That the Council of the Village of Canwood will commence with the Public Hearing for the OCP & Zoning Bylaw once advertisement is complete and the 29-day waiting period has elapsed. That the Village of Canwood and the Village of Debden share advertising cost. That we set our date for the Public Hearing to be held on June 27, 2023, at the Elks Community Center, Seniors Room, commencing at 8 p.m.

Carried

125/23 **Otterson**  
Budget Meeting

That the Council of the Village of Canwood set their Special Meeting for May 30, 2023 to discuss the 2023 Municipal Budget, commencing at 6:30 p.m.

Carried

126/23 **Willner**  
Adjourn

That the Council of the Village of Canwood hereby agree to adjourn this meeting at 9:45 p.m. with the next Regular Council Meeting of the Village of Canwood to be held on June 20, 2023, commencing At 6:30 p.m.

Carried

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Mayor, Hugh Otterson

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Assistant Administrator, Lindsey Olson