

Village of Canwood
Council Chamber
641 Main Street
Special Meeting
November 7, 2023

Mayor Lorne Benson called the meeting to order 6:30 p.m., with a quorum being present.

PRESENT: Mayor – Lorne Benson
Deputy Mayor – Ken Moar
Councillors – Kaytlyn Mitchell
Robert Wojcichowsky

Administrator: Carmen Jean

Public Disclosure Statements were received from Lorne Benson, Robert Wojcichowsky, Kaytlyn Mitchell, and Ken Moar.

Agenda

0287/23 Benson: That the agenda be accepted as presented. Carried

Minutes:

0288/23 Moar: That the Minutes of October 17, 2023 and the minutes of October 30, 2023 be approved as presented. Carried

Financial Statement:

0289/23 Mitchell: That the financial statements for the month of October be approved as presented. Carried

Bank Reconciliation:

0290/23 Benson: That the Bank Reconciliations for the month of October be approved as presented. Carried

Attendance sheets- Employee

0291/23 Moar: That the employee attendance sheets for October, be accepted as presented. Carried

Council Indemnity

0292/23 Wojcichowsky: That the council Indemnity be approved as presented. Carried

Payroll

0293/23 Benson: That the payroll for the month of October, totaling \$12,934.58 be approved as presented. Carried

Account Payable

0294/23 Wojcichowsky: That the list of accounts payable Cheque 6079 to 6100 and online payments of \$56,686.35 be approved as presented. That Cheque 6091 be cancelled and reissued for \$360.00. Carried

Water Treatment Plant Reports

0295/23 Moar: That the Water Treatment Plant reports, and ALS Lab reports be accepted as presented. Carried

Public Works Committee Report

0296/23 Wojcichowsky: That the Report given by Kaytlyn Mitchell from Public works be accepted as presented.

0297/23 Moar: That a letter be sent to residents on the raw water supply that they are required by legislation, to have a back flow valve on their water lines. They are required to send a picture of the valve to the village as proof that the valve is installed properly. Carried

Lot 19 Block 2 Plan Y3526

0298/23 Moar: That the village of Canwood agrees to take Lot 19 Block 2 Plan Y3526, as per Request of owner. Carried

Building Permit

0299/23 Wojcichowsky: That the building permit and Development permit for Lot 5 Block 2 Plan Y3516, be accepted as presented. Carried

Munisoft

0300/23 Mitchell: That the council accept the Munisoft listing and invoice for 2024. Carried

Correspondence:

0301/23 Mitchell: That the following Correspondence be files:

Village of Canwood Regarding Zoning Bylaw Change
Erin Robertson Canwood Elks Hall

Carried

Affinity Building:

0302/23 **Moar:** Due to the notice received by Prairie North Credit Union, that they are not interested in the Village of Canwood. The village of Canwood Office will be moving to the Affinity Credit Union Building.

Carried

RM of Canwood:

0303/23 **Moar:** That a letter be sent to the RM of Canwood, that the Village Office will be moving.

Carried

Human Resource Committee:

0304/23 **Moar:** That Lorne Benson be appointed to the Human Resource Committee.

Carried

Election:

0305/23 **Mitchell:** That Lorna Benson be appointed as Deputy Returning Officer for the December 6, 2023 Election.

Carried

Acting Administrator:

0306/23 **Wojcichowsky:** That Lorna Benson be appointed as Acting Administrator.

Carried

Adjourn

0304/23 **Benson:** That the meeting was adjourned at 9:00 p.m.

Carried

Mayor: Lorne Benson

Administrator: Carmen Jean

APPROVED