

Village of Canwood
Council Chamber
571 Main Street
Regular Meeting
January 16, 2024

Mayor Lorne Benson called the meeting to order 6:42 p.m., with a quorum being present.

PRESENT: Mayor – Lorne Benson
Deputy Mayor – Ken Moar
Councillors – Kaytlyn Mitchell
Robert Wojcichowsky
Sandra Grumbo
Administrator: Carmen Jean

Agenda

0001/24 **Benson:** That the agenda be accepted as presented.
Carried

Minutes:
0002/24 **Grumbo:** That the Minutes of December 18, 2023 be approved as presented.
Carried

Bank Reconciliation:
0003/24 **Moar:** That the Bank Reconciliations for the month of December, 2023 be approved as presented.
Carried

Financial Statement:
0004/24 **Mitchell:** That the financial statements for the month of December 2023 be approved as presented.
Carried

Attendance Sheets- Employee
0005/24 **Wojcichowsky:** That the employee attendance sheets for December, be accepted as presented.
Carried

Council Indemnity
0006/24 **Grumbo:** That the council Indemnity for January be approved as presented.
Carried

Payroll
0007/24 **Benson:** That the payroll for the month of December, totaling \$13018.09 be approved as presented.
Carried

Account Payable

0008/24 **Moar:** That the list of accounts payable from Batch 170 to Batch 174, Cheque Numbers 6136 to 6156 and online totalling \$24,704.86 be approved as presented.

Carried

0009/24 **Moar:** That the list of accounts payable from Batch 175 to Batch 176, Cheque Numbers 6157 to 6161 and online totaling \$15,572.61 be approved as presented.

Carried

Water Treatment Plant Reports

0010/24 **Wojcichowsky:** That the Water Treatment Plant reports for the month of December, and ALS Lab reports be accepted as presented.

Carried

Winter Garbage Notice

0011/24 **Wojcichowsky:** That motion 324/23, being a motion for Winter Garbage be rescinded for further discussion.

Carried

Council Appointments

0012/24 **Wojcichowsky:** That the following appointments of council be approved:

- Acting Administrator Carmen Jean
- Insurance SUMAssure – Aon Reed Stenhouse
- Health & Sanitation Prince Albert Parkland Health Region
- EMO Coordinator Kaytlyn Mitchell, Carmen Jean
- Pest Control Tanner Paslawski, Prince Albert, Sask.
- Solicitors M. Kim Anderson, of Robertson Stromberg, Saskatoon, Sask.
Garth Bendig, of Bendig & Klassen Law Office, Prince Albert, Sask.
- Cemetery Committee Ken Moar, Katyln Mitchell
- Canwood Regional Park Board Robert Thompson, Grant Person and Theresa Burgmaier
- Shellbrook & District Health Services Foundation Bruce Harper

- Canwood Regional Library Gerda Bruner, David Harack
and Diane Johnson
- Wapiti Regional Library Gerda Bruner
- Skating Rink Board President – Trevor Kvinlaug
Vice President – Dale Benson
Secretary – Courtney Hansen
Treasurer – Lorna Benson
- Curling Rink Board President – Grant Person
Vice President – Ken Moar
Secretary – Kirsten Vaughn
Members – Michele Person and David
Christiansen
- Volunteer Fire Department Chief – Grant Person
Deputy Chief – Darren Charbonneau
Firefighters: Robert Thompson, Darcy
Nordquist, Richard Schwehr, Jesse Wyatt,
Jonathan Thall, Keith Danberg, Derek
Bedard, Rylee Aiken, Tony Benson, Meagan
Whiteside, Colten Banhiuck
and Brad Hinson
- Canwood Community
Pride and Heritage
- Public Works Lorne Benson, Kaytlyn Mitchell
- Recreation Board Kaytlyn Mitchell and Robert Wojcichowsky
- Land Committee Committee of the Whole
- Parkland Physician & Sandra Grumbo
Recruitment Committee
- Hyw 55 Waste Management Kaytlyn Mitchell and Ken Moar
- Human Resources Sandra Grumbo, Robert Wojcichowsky
Committee

Carried

Recess/Reconvene

0013/24 Benson: That the Council of the Village of Canwood break at 8:10 p.m. for recess.
Carried

0014/24 Benson: That the Council of the Village of Canwood reconvene at 8:20 p.m. and let it be noted that all members of Council and Administration are present.
Carried

Certificate of Insurance – Fidelity Bond

0015/24 Moar: That the Certificate of Insurance – Fidelity Bond for \$500,000.00 has been presented to council.
Carried

Village Office Building 614 Main Street

0016/24 Moar: That the Village of Canwood offer 25% of Building at 651 Main Street with the assessed value of \$73,300.00 to the RM of Canwood for \$18,325.00.
Carried

Audit 2023

0017/24 Moar: That the agreement for engagement with BDO for the Audit 2023 be signed.
Carried

New Business:

0018/24 Benson: That the administrator investigates the listed items and bring back to council:

Terry Hamborg:	Request for Subdivision
Canwood Golf Course:	Request for updated support letter
Donna Lovberg	Request for payment options for residents
Shawna Deck	Property

Carried

Correspondence:

0018/24 Mitchell: That the following Correspondence be filled:

SUMA – Municipal Update
NWWR – Annual Fee
SHA – Looking for staff accommodation
CPWA – Newsletter
Village of Canwood – Light Competition
Lakeland District - Newsletter

Carried

Administration Report given by Carmen Jean

In- Camera
0019/24

Moar: That we move to in-camera citing

The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) “personal information” and Human Resources.

Carried

0020/24

Benson : That we move out of in-camera at and note that all members of Council and Administration are in attendance.

Carried

0021/24

Wojcichowsky: That the Complaint received regarding Noise be responded to by administration.

Carried

0022/24

Grumbo: That Leroy Fiddler having completed probation receive his increase, as per Human Resource agreement.

Carried

Adjourn
0023/24

Mitchell: That the meeting was adjourned at 10:00 p.m.

Carried

Mayor: Lorne Benson

Administrator: Carmen Jean