

Village of Canwood
Council Chamber
571 Main Street
Regular Meeting
June 19, 2024

Mayor Lorne Benson called the meeting to order 6:45 p.m., with a quorum being present.

PRESENT: Mayor: Lorne Benson
Deputy Mayor: Ken Moar
Councillors: Robert Wojcichowsky
Sandra Grumbo

Administrator: Heather Sten
Mentor: Carmen Jean

Agenda

0153/24 **Grumbo:** That the agenda be accepted as presented. Carried

Minutes:
0154/24 **Grumbo:** That the minutes of May 24, 2024 be approved as presented. Carried

Bank Reconciliation:
0155/24 **Wojcichowsky:** That the Bank Reconciliations for the month of May, 2024 be accepted as presented. Carried

Financial Statement:
0156/24 **Moar:** That the financial statements for the month of May, 2024 be accepted as presented. Carried

Attendance Sheets- Employee
0157/24 **Wojcichowsky:** That the employee attendance sheets for May, 2024, be accepted as presented. Carried

Council Indemnity
0158/24 **Moar:** That the council Indemnity for June, 2024 be accepted as presented. Carried

Payroll
0159/24 **Benson:** That the Employee Payroll for the month of May, 2024, totaling \$ 16,113.35, and the Council Renumeration of \$1,450.00 be accepted as presented.

Carried

Account Payable

0160/24 Benson: That the list of accounts payable from Batch 2024-00061 to Batch 2024-00073, which includes all cheques, online payments and EFTs for a total of \$ 66,947.25 be accepted as presented.

Carried

0161/24 Moar: That Cheques 6267 for \$75.00 be voided as it was issued to the wrong vendor.

Carried

Water Treatment Plant Reports

0162/24 Moar: That the Water Treatment Plant reports for the month of April, 2024, and ALS Lab reports May 23, 2024, and June 5, 2024 be accepted as presented.

Carried

Committee Reports:

Nil

Tax Abatements:

0163/24 Moar: That the following taxes be abated due to wrong property class:
Roll#: 39 Lot 8-9 Block 03 Plan Y3516 Municipal \$370.78.

Carried

0164/24 Grumbo: That the following taxes be abated as it is Village owned:
Roll#: 4 Lot 6-7 Block 01 Plan Y3516 Ext 0 Municipal \$2,726.83 School \$750.45.

Carried

Bulk Water Cards:

0165/24 Wojcichowsky: That the Village of Canwood charge a \$15 non-refundable fee for the purchase of bulk water cards.

Carried

0166/24 Moar: That Leroy Fiddler having completed his required training receive his increase, as per Human Resource agreement.

Carried

OptionPay:

0167/24 Moar: That the Village of Canwood accept Credit Cards as an accepted form of payment through agreement with OptionPay, that all service charges be paid by the user.

Carried

Returning Officers:

0168/24 Moar: That the Village of Canwood appoint Heather Sten as Returning Officer and Carmen Jean as Deputy Returning Officer.

Carried

Appointed Building Officials:

0169/24 Wojcichowsky: That the Village of Canwood appoint the following as Building Officials:

Buildin	Official	License Class	License No.
	Chris Gates	BOL-3	#BOL015
	Karly Heatcoat	BOL-3	#BOL0421
	Ben McLeod	BOL-2R	#BOL805
	Ryan Shepherd	BOL-3	#BOL360
	Jerry Wintonyk	BOL-1	#BOL142
	Raymond Humeney	BOL-2R	#BOL635
	Dale Wagner	BOL-3R	#BOL379
	Dwayne Williams	BOL-2	#BOL122
	Dan Knutson	BOL-3	#BOL112

Carried

Building Permit:

0170/24 Grumbo: That we approved the amended building application for the erection of a fence at Lot 2 Block 10 Plan CQ1619 Ext 0.

Carried

Nuisance Properties:

0171/24 Moar: - That the Council hereby declares the land located on the following lots:

- Roll 02 – Lot 04 Block 1 – 531 Main Street
- Roll 14 – Lot 17-18 Block 1 – 580 Railway
- Roll 18 – Lot 23 Block 1 – 530 Railway Ave
- Roll 21 – Lot 02 Block 06 – 560 Main Street
- Roll 22 – Lot 07 Block 02 – 570 Main Street
- Roll 32 – Lot 18 Block 02 – 610 Railway Ave
- Roll 34 – Lot 20-23 Block 02 – 650 Railway Ave
- Roll 40 – Lot 10 Block 03 – 535 – 2nd Ave
- Roll 94 – Lot 11 Block 7 – 570 1st Street East
- Roll 153 – Lot 03 Block 101 – 641 2nd Street East
- Roll 154 – Lot 4 Block 101 – 661 2nd Street East

to be a nuisance under Section 8 of Bylaw No. 2018 – 04 the Nuisance Abatement Bylaw, for the following reasons:

Overgrown grass and weeds;

That the Designated Officer is hereby authorized to issue an order to the owner of the said property requiring them to undertake the following work:

Mow all grass/weeds and whipper snip around buildings and fixtures;

with said work to be completed on or before the 9th day of July, 2024; and that if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs.

Carried

0172/24 **Moar:** - That the Council hereby declares the land located on the following lots:
Roll 20 – Lot 05 Block 2 – 550 Main Street
Roll 22 – Lot 07 Block 02 – 570 Main Street
Roll 123 – Lot 2 Block 11– 610 – 3rd Ave
to be a nuisance under Section 8 of Bylaw No. 2018 – 04 the Nuisance Abatement Bylaw, for the following reasons:
Untidy and Unsightly Garbage and Junk;
That the Designated Officer is hereby authorized to issue an order to the owner of the said property requiring them to undertake the following work:
Remove all Garbage and unsightly Junk
with said work to be completed on or before the 9th day of July, 2024; and that if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs.

Carried

0173/24 **Moar:** - That the Council hereby declares the land located on the following lots:
Roll 22 – Lot 07 Block 02 – 570 Main Street
Roll 32 – Lot 18 Block 02 – 610 Railway Ave
to be a nuisance under Section 8 of Bylaw No. 2018 – 04 the Nuisance Abatement Bylaw, for the following reasons:
Building/Structural Nuisance
That the Designated Officer is hereby authorized to issue an order to the owner of the said property requiring them to undertake the following work:
Remove all Garbage and unsightly Junk
with said work to be completed on or before the 9th day of July, 2024; and that if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs.

Carried

Policy GG 10100:
0174/24 **Benson:** That Policy GG10100 ‘Freedom of Information and Access to information Policy be adopted as presented.

Carried

0175/24 **Grumbo:** That we approve the investment of reserve funds in a non-redeemable GIC with Affinity Credit Union on a 12 Month term at 4.8% interest.

Carried

In- Camera
0176/24 **Benson:** That we move to in-camera citing

The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) “personal information” and Human Resources.

Carried

0177/24 **Benson:** That we move out of in-camera at and note that all members of Council and Administration are in attendance.

Carried

0178/24 **Wojcichowsky:** That Heather Sten be appointed as the Administrator for the Village of Canwood effective April 16, 2024.

Carried

Correspondence

Nil

Carried

Adjourn

0179/24 **Benson:** That the meeting was adjourned at 9:59 p.m.

Carried

Mayor: Lorne Benson

Administrator: Heather Sten