

Village of Canwood
Council Chamber
571 Main Street
Regular Meeting
July 16, 2024

Mayor Lorne Benson called the meeting to order 6:34 p.m., with a quorum being present.

PRESENT: Mayor: Lorne Benson
Deputy Mayor: Ken Moar
Councillors: Kaytlyn Mitchell
Sandra Grumbo

Administrator: Heather Sten

Agenda

0180/24 Moar: That the agenda be accepted as presented. Carried

Minutes:

0181/24 Mitchell: That the minutes of June 19, 2024 be approved as presented. Carried

Bank Reconciliation:

0182/24 Grumbo: That the Bank Reconciliations for the month of June, 2024 be accepted as presented. Carried

Financial Statement:

0183/24 Benson: That the financial statements for the month of June, 2024 be accepted as presented. Carried

Attendance Sheets- Employee

0184/24 Mitchell: That the employee attendance sheets for June, 2024, be accepted as presented. Carried

Council Indemnity

0185/24 Mitchell: That the council indemnity for July, 2024 be accepted as presented. Carried

Payroll

0186/24 Moar: That the Employee Payroll for the month of June, 2024, totaling \$ 11,358.71 and the Council Renumeration of \$490.00 be accepted as presented.

Carried

Account Payable

0187/24 **Moar:** That the list of accounts payable from Batch 2024-00075 to Batch 2024-00084, which includes all cheques, online payments and EFTs for a total of \$ 44,512.48 be accepted as presented.
Carried

Water Treatment Plant Reports

0188/24 **Moar:** That the Water Treatment Plant reports for the month of June, 2024, and ALS Lab reports June 20, 2024, and July 4, 2024 be accepted as presented.
Carried

Committee Reports:

0189/24 **Benson:** That the verbal reports from Kaytlyn Mitchell regarding Highway 55 Waste Management and the reading of the Foreman report from Heather Sten regarding Public Works be accepted as presented.
Carried

Community Rec Board:

0190/24 **Moar:** That the Village of Canwood donate \$1,000 to the Canwood Community Rec. Board.
Carried

0191/24 **Grumbo:** That the Village of Canwood purchase an employee Time Clock.
Carried

0192/24 **Grumbo:** That Heather Sten having completed a course in Local Government training receive her increase, as per Human Resource agreement.
Carried

Bylaws:

0193/24 **Moar:** That Bylaw No. 2024-06 attached hereto and forming part of these Minutes, being a Bylaw of the Village of Canwood respecting buildings, now be read for the first time.
Carried

0194/24 **Mitchell:** That Bylaw no. 2024-06 attached hereto and forming a part of these Minutes now be read a second time.
Carried

0195/24 **Grumbo:** That we agree to give third reading of Bylaw 2024-06 at this meeting.
Carried Unanimously

- 0196/24** **Mitchell:** That Bylaw No. 2024-06 attached hereto and forming part of these Minutes, being a Bylaw of the Village of Canwood respecting buildings, now be read for the third time and adopted.
- Carried
- 0197/24** **Grumbo:** That Bylaw No. 2024-07 attached hereto and forming part of these Minutes, being a Bylaw of the Village of Canwood to establish Parkland Emergency Measures Organization, now be read for the first time.
- Carried
- 0198/24** **Moar:** That Bylaw no. 2024-07 attached hereto and forming a part of these Minutes now be read a second time.
- Carried
- 0199/24** **Mitchell:** That we agree to give third reading of Bylaw 2024-07 at this meeting.
- Carried Unanimously
- 0200/24** **Mitchell:** That Bylaw No. 2024-07 attached hereto and forming part of these Minutes, being a Bylaw of the Village of Canwood to establish Parkland Emergency Measures Organization, now be read for the third time and adopted.
- Carried
- 0201/24** **Mitchell:** That the following Correspondence be filed:
 SUMA – Convention Report
 SAMA – Primary Audit Report
 SAMA – A look Ahead
 SAMA – 2025 Changes Canwood
 SAMA – 2025 Preliminary Assessment
 SAMA – 2025 Trend Report
 SAMA – 2025 Canwood Maintenance Trend
 SAMA – Trend Maps Canwood
- Carried
- In- Camera**
0202/24 **Grumbo:** That we move to in-camera citing
- The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) “personal information” and Human Resources.*
- Carried
- 0201/24** **Moar:** That we move out of in-camera at and note that all members of Council and Administration are in attendance.
- Carried

**Adjourn
0202/24**

Benson: That the meeting was adjourned at 9:35 p.m.

Carried



Mayor: Lorne Benson



Administrator: Heather Sten