

Village of Canwood
Council Chamber
571 Main Street
Regular Meeting
May 24, 2024

Mayor Lorne Benson called the meeting to order 6:32 p.m., with a quorum being present.

PRESENT: Mayor: Lorne Benson
Deputy Mayor: Ken Moar
Councillors: Robert Wojcichowsky
Sandra Grumbo
Kaytlyn Mitchell

Administrator: Carmen Jean

Agenda

0120/24 Wojcichowsky: That the agenda be accepted as presented. Carried

Minutes:

0121/24 Moar: That the minutes of April 16, 2024, April 22, 2024, May 7, 2024 and May 9, 2024 be approved as presented. Carried

Bank Reconciliation:

0122/24 Benson: That the Bank Reconciliations for the month of April, 2024 be accepted as presented. Carried

Financial Statement:

0123/24 Moar: That the financial statements for the month of April, 2024 be accepted as presented. Carried

Attendance Sheets- Employee

0124/24 Wojcichowsky: That the employee attendance sheets for April, 2024, be accepted as presented. Carried

Council Indemnity

0125/24 Moar: That the council Indemnity for May, 2024 be accepted as presented. Carried

Payroll

0126/24 **Benson:** That the Employee Payroll for the month of April, 2024, totaling \$ 14,088.96, and the Council Renumeration of \$490.00 be accepted as presented.
Carried

Account Payable

0127/24 **Moar:** That the list of accounts payable from Batch 2024-00046 to Batch 2024-00059, which includes all cheques, online payments and EFTs for a total of \$ 31051.74 be accepted as presented.
Carried

0128/24 **Grumbo:** That Cheques 6242 for \$200.00 be voided as it was paid twice.
Carried

Water Treatment Plant Reports

0129/24 **Moar:** That the Water Treatment Plant reports for the month of April, 2024, and ALS Lab reports April 11, 2024, April 13, 2024 and May 9, 2024 be accepted as presented.
Carried

0130/24 **Wojcichowsky:** That the Inspections for the Waterworks Compliance Inspection by the Water Security Agency.
Carried

0131/24 **Wojcichowsky:** That the Sewer Work Compliance Inspection by the Water Security Agency.
Carried

0132/24 **Moar:** That the 2023 Waterworks Information and Rate Policy and the Drink Water Quality and Compliance be accepted as presented.
Carried

0133/24 **Wojcichowsky:** That the council for the Village of Canwood accepts the letter received from the Water Security Agency regarding Water Meters.
Carried

Committee Reports:

Nil

Canwood Regional Park

0134/24 **Wojcichowsky:** That Darren Charbonneau be appointed to the Canwood Regional Park Board as the Village of Canwood Representative.
Carried

Buildtech/CCA Construction Code Authority

0135/24 **Grumbo:** That the Consulting Services Agreement be signed by the Village of Canwood.
Carried

Appointment Building Official

0136/24 **Mitchell:** That the Village of Canwood appoint 102121429 Saskatchewan Lit as the building official for the Village of Canwood.
Carried

TSS Grant

0137/24 **Mitchell:** That the Village of Canwood supports the grant application to the Targeted Sector Support (TSS) Incentive. For Regional cooperation with Parkland Emergency Measures Organization (EMO) to proceed with the plan for funding to hire a Regional Coordinator; and for the ongoing maintenance of the Regional EMO Position for the first couple of years.
Carried

Recess:

0138/24 **Moar:** That the Council of the Village of Canwood break at 8:00 p.m. for recess.
Carried

Reconvene:

0139/24 **Benson:** That the Council of the Village of Canwood reconvene at 8:08 p.m. and let it be noted that all members of Council and Administration are present.
Carried

Bylaw 2024-04 Tax Certificate

0140/24 **Grumbo:** That the Bylaw 2024-04, being a bylaw to establish fees for the provision Of Tax Certificates and other Assessment or Taxation Information for the Village of Canwood, be introduced and read a first time.
Carried

0141/24 **Wojcichowsky:** That Bylaw 2024-04 be read a second time.
Carried

0142/24 **Benson:** That bylaw 2024-04, be read a third time at this meeting.
Unanimously Carried

0143/24 **Moar:** That Bylaw 2024-04, being a bylaw to establish fees for the provision of Tax Certificates and other Assessment or Taxation Information for the Village of Canwood, be Village of Canwood be read a third time, signed and sealed.
Carried

Bylaw 2024-05 Appeal Assessment Fees

0144/24 Grumbo: That the Bylaw 2024-05, being a bylaw to establish fees for an assessment appeal for the Village of Canwood, be introduced and read a first time.
Carried

0145/24 Wojcichowsky: That Bylaw 2024-05 be read a second time.
Carried

0146/24 Benson: That bylaw 2024-05, be read a third time at this meeting.
Unanimously Carried

0147/24 Moar: That Bylaw 2024-05, being a bylaw to establish fees for an assessment appeal for the Village of Canwood, for the Village of Canwood, be read a third time, signed and sealed.
Carried

Water works Quality Assurance/ Quality Control (QA/QC)

0148/24 Wojcichowsky: That the Policy for Water works Quality Assurance/ Quality Control (QA/QC) be reviewed and approved as presented.
Carried

Emergency Policy

0149/24 Moar: That the Waterworks emergency Response Plan Policy having been reviewed be approved as presented.
Carried

Correspondence

0150/24 Wojcichowsky: That the following correspondence having been reviewed be filed:
Federal Budget & Highlights
Sask Housing Financial Statement
Sask Housing Appointment
Connect Energy 2024 Rate
Community Planning Paul Gaboury
Carried

Building Permit

Aquino Building Permit – Tabled.

Maintenance Report

0151/24

Benson: That the maintenance report be accepted as presented.

Carried

In-Camera

Adjourn

0152/24

Grumbo: That the meeting was adjourned at 10:16 p.m.

Carried



Mayor: Lorne Benson



Administrator: Carmen Jean