

Village of Canwood
Council Chamber
571 Main Street
Regular Meeting
October 15, 2024

Mayor Lorne Benson called the meeting to order 6:32 p.m., with a quorum being present.

PRESENT: Mayor: Lorne Benson
Councillors: Sandra Grumbo
Robert Wojcichowsky

Administrator: Heather Sten

Agenda

0244/24 Grumbo: That the agenda be accepted as presented. Carried

Minutes:
0245/24 Benson: That the minutes of September 17, 2024 be approved as presented. Carried

Bank Reconciliation:

0246/24 Wojcichowsky: That the Bank Reconciliations for the month of September, 2024 be accepted as presented. Carried

Financial Statement:

0247/24 Benson: That the financial statements for the month of September, 2024 be accepted as presented. Carried

Attendance Sheets- Employee

0248/24 Wojcichowsky: That the employee attendance sheets for September, 2024, be accepted as presented. Carried

Council Indemnity

0249/24 Wojcichowsky: That the council Indemnity for October, 2024 be accepted as presented. Carried

Payroll

0250/24 Wojcichowsky: That the Employee Payroll for the month of September, 2024, totaling \$11,254.79 and the Council Renumeration of \$370.00 be accepted as presented. Carried

Account Payable

0251/24 **Grumbo:** That the list of accounts payable from Batch 2024-00114 to Batch 2024-00120, which includes all cheques, online payments and EFTs for a total of \$28,576.78 be accepted as presented.

Carried

Water Treatment Plant Reports

0252/24 **Benson:** That the Water Treatment Plant reports for the month of September, 2024, and ALS Lab reports September 26, 2024 and October 8, 2024 be accepted as presented.

Carried

Committee Reports:

0253/24 **Benson:** That the verbal report Lorne Benson regarding Public Works Committee be accepted as presented.

Carried

New Business:

Municipal Revenue Sharing Grant

0254/24 **Grumbo:** That the Council for the Village of Canwood confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw No. 2022-007;
- Adoption of an Employee Code of Conduct, Policy HR – 3; and
- All members of council have filed and annually updated their Public Disclosure Statements as required.

Furthermore, we authorize the Administrator to complete the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried

Water & Sewer Installation and Repair Policy

0255/24 **Benson:** That we approve Policy WW/SW-2 and rescind Policy regarding Water and Sewer Services lines from June 19, 2013 Resolution #1-13 and September 18, 2013 Resolution #150-13.

Carried

0256/24 **Wojcichowsky:** That Council agrees to donate \$50.00 to the Christmas Light Contest.

Carried

0257/24 **Grumbo:** That the following Correspondence be filed:
 SRSD Board Highlights
 National Police Federation – Sask Survey

Carried

In- Camera

0258/24 **Benson:** That we move to in-camera at 8:00 p.m. citing

The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) "personal information" and Human Resources.

Carried

0259/24 **Wojcichowsky:** That we move out of in-camera at 8:03 p.m. and note that all members of Council and Administration are in attendance.

Carried

Commissioner for Oaths

0260/24 **Benson:** That we pay for Administrator, Heather Sten, to become a Commissioner for Oaths.

Carried

Legion Donation

0261/24 **Grumbo:** That we agree to donate \$40.00 to the Canwood Legion for a wreath at the Remembrance Day Celebration.

Carried

Adjourn

0262/24 **Wojcichowsky:** That the meeting was adjourned at 8:32 p.m.

Carried

Mayor: Lorne Benson

Administrator: Heather Sten