

Village of Canwood
Council Chamber
571 Main Street
Regular Meeting
February 25, 2025

Mayor Lorne Benson called the meeting to order at 6:30p.m., with a quorum being present.

PRESENT: Mayor: Lorne Benson
Councillors: Ken Moar
Kaytlyn Mitchell
Ryan Demers
Greg Edeen

Administrator: Heather Sten

Agenda

0018/25 Moar: That the agenda be accepted as presented. Carried

Minutes:

0019/25 Edeen: That the minutes of January 21, 2025 be approved as presented. Carried

Bank Reconciliation:

0020/25 Mitchell: That the Bank Reconciliations for the month of January, 2025 be accepted as presented. Carried

Financial Statement:

0021/25 Demers: That the financial statements for the month of January, 2025 be accepted as presented. Carried

Attendance Sheets- Employee

0021/25 Moar: That the employee attendance sheets for January, 2025, be accepted as presented. Carried

Council Indemnity

0022/25 Moar: That the council Indemnity for February, 2025 be accepted as presented. Carried

Payroll

0023/25 **Edeen:** That the Employee Payroll for the month of January, 2025, totaling \$7,947.91 and the Council Renumeration of \$690.00 be accepted as presented. Carried

Account Payable

0024/25 **Mitchell:** That the list of accounts payable from Batch 2025-00011 to Batch 2025-00014, which includes all cheques, online payments and EFTs for a total of \$34,870.24 be accepted as presented. Carried

Water Treatment Plant Reports

0025/25 **Demers:** That the Water Treatment Plant reports for the months of January, 2025, and ALS Lab reports January 23 & 30, 2025 and February 13 & 20, 2025 be accepted as presented. Carried

Committee Reports:

0026/25 **Demers:** That the verbal reports by Ryan Demers regarding Highway 55 Waste Management, by Lorne Benson regarding PubWorks, by Heather Sten for Bruce Harper regarding the Hospital Foundation Board, and by Ken Moar regarding Fire Committee be accepted as presented. Carried

0027/25 **Edeen:** That Council acknowledge the minutes from the Fire Committee meeting held on January 27, 2025 with the R.M. of Canwood. Carried

Listing of Tax Arrears

0028/25 **Mitchell:** That the administrator presented to council the list of tax arrears for January 31, 2025. That the administrator proceeds with all tax enforcement and that Lawyer Kim Anderson be contacted regarding tax enforcement as required. Carried

CCBF Account

0029/25 **Benson:** That Council direct administrator to open a separate Bank account for CCBF Grant Funding for deposit of CCBF installments. Carried

Water Sewer Infrastructure

0030/25 **Moar:** That Council direct administrator to transfer 2024 Water/Sewer Infrastructure Fees to the Water/Sewer Reserve account. Carried

0031/25 **Moar:** That Council direct administrator to write a letter of support for the Canwood Regional Park Spray Park Project. Carried

0032/25 Mitchell: Whereas The Municipalities Act, section 113(3), requires presentation of Bonds or insurance at the first meeting in January, be it resolved that we acknowledge Aon, on behalf of SUMAassure, has indicated that the Villages Certificate of Insurance 2025 Insurance Bond from SUMAssure was presented at this February meeting.

Carried

0033/25 Benson: That the following Correspondence be filed:
SPSA New Emergency Fire Rescue Policy
SEDA Intro letter
SaskTel Rate Increase
SRSD Board Highlights – Feb

Carried

Office Clerk

0034/25 Edeen: That Jaelyn Couture be hired as Office Clerk effective January 30, 2025. Terms of employment is subject to 90-day probation period.

Carried

Community Garage Sale

0035/25 Moar: That the Village will offer a free pick-up day following a community wide garage sale in May. Certain items will be subject to charges in line with Landfill Fees.

Carried

Recess:

0036/25 Mitchell: That the Council of the Village of Canwood break at 8:17 p.m. for recess.

Carried

Reconvene:

0037/25 Benson: That the Council of the Village of Canwood reconvene at 8:21 p.m. and let it be noted that all members of Council and Administration are present.

Carried

In- Camera

0038/25 Benson: That we move to in-camera at 8:22 p.m. citing

The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) “personal information” and Human Resources.

Carried

0039/25 Benson : That we move out of in-camera at 8:44 p.m. and note that all members of Council and Administration are in attendance.

Carried

Adjourn
0040/25

Benson: That the meeting was adjourned at 8:57 p.m.

Carried



Mayor: Lorne Benson



Administrator: Heather Sten