

Village of Canwood  
Council Chamber  
571 Main Street  
**Regular Meeting**  
**June 17, 2025**

Mayor Lorne Benson called the meeting to order at 6:40p.m., with a quorum being present.

PRESENT: Mayor: Lorne Benson  
Councillors: Ryan Demers  
Kaytlyn Mitchell  
Greg Edeen  
Administrator: Heather Sten

**Agenda**

**0116/25 Edeen:** That the agenda be accepted as presented. Carried

**Minutes:**

**0117/25 Demers:** That the minutes of May 20, 2025 be approved as presented. Carried

**Bank Reconciliation:**

**0118/25 Edeen:** That the Bank Reconciliations for the month of May, 2025 be accepted as presented. Carried

**Financial Statement:**

**0119/25 Demers:** That the financial statements for the month of May, 2025 be accepted as presented. Carried

**Attendance Sheets- Employee**

**0120/25 Mitchell:** That the employee attendance sheets for May, 2025, be accepted as presented. Carried

**Council Indemnity**

**0121/25 Benson:** That the council Indemnity for June, 2025 be accepted as presented. Carried

**Payroll**

**0122/25 Demers:** That the Employee Payroll for the month of May, 2025, totaling \$7,639.78 and the Council Renumeration of \$850.00 be accepted as presented. Carried

**Account Payable**

**0123/25 Mitchell:** That the list of accounts payable from Batch 2025-00036 to Batch 2025-00042, which includes all cheques, online payments and EFTs for a total of \$56,285.26 be accepted as presented. Carried

**Water Treatment Plant Reports**

**0124/25 Mitchell:** That the Water Treatment Plant reports for the months of May, 2025, ALS Lab Water reports from May 21, 28, 29, 2025 and June 4 2025, and ALS effluent quality report from May 21, 2025 be accepted as presented. Carried

**Committee Reports:**

**0125/25 Demers:** That the verbal report by Greg Edeen regarding Highway 55 Waste Management be accepted as presented. Carried

**Audit Tender**

**0126/25 Benson:** That council direct administrator to join the RM of Canwood and Highway 55 Waste Management in tendering for Auditing services for the 2025 year. Carried

**Waterworks Policy**

**0127/25 Edeen:** That the 2024 Waterworks Information and Rate Policy/2025 Capital Investment Strategy be accepted as presented. Carried

**Waterworks QA/QC**

**0128/25 Benson:** That the Waterworks Quality Assurance/Quality Control Policy having been reviewed be approved as presented. Carried

**Municipal Fees Bylaw**

**0129/25 Mitchell:** That Bylaw No. 2025-02 attached hereto and forming part of these Minutes, being a Bylaw of the Village of Canwood respecting Municipal Fees, now be read for the first time. Carried

**0130/25 Edeen:** That Bylaw no. 2025-02 attached hereto and forming a part of these Minutes now be read a second time. Carried

**0131/25 Demers:** That we agree to give third reading of Bylaw 2025-02 at this meeting. Carried Unanimously

**0132/25 Mitchell:** That Bylaw No. 2025-02 attached hereto and forming part of these Minutes, being a Bylaw of the Village of Canwood respecting Municipal Fees, now be read for the third time and adopted.

Carried

**Nuisance Abatement Bylaw**

**0133/25 Edeen:** That Bylaw No. 2025-03 attached hereto and forming part of these Minutes, being a Bylaw of the Village of Canwood respecting Nuisance Abatement, now be read for the first time.

Carried

**0134/25 Mitchell:** That Bylaw no. 2025-03 attached hereto and forming a part of these Minutes now be read a second time.

Carried

**0135/25 Demers:** That we agree to give third reading of Bylaw 2025-03 at this meeting.

Carried Unanimously

**0136/25 Mitchell:** That Bylaw No. 2025-03 attached hereto and forming part of these Minutes, being a Bylaw of the Village of Canwood respecting Nuisance Abatement, now be read for the third time and adopted.

Carried

**Nuisance Abatement**

**0137/25 Mitchell:** That the Council hereby declares the land located on the following lots:  
Roll 14 – Lot 17-18 Block 1 – 580 Railway  
Roll 15 – Lot 19, Block 01, Plan Y3516 – 570 Railway  
Roll 20 – Lot 05 Block 2 – 550 Main Street  
Roll 41 – Lot 11 Block 03 – 535 – 2nd Ave  
Roll 115 – Lot 10, Block 09, Plan CQ1619 – 771 1st Street West  
Roll 123 – Lot 2 Block 11– 610 – 3rd Ave

to be a nuisance under Section 8 of *Bylaw No. 2025-03 The Nuisance Abatement Bylaw*, for the following reasons:

Overgrown grass and weeds;

That the Designated Officer is hereby authorized to issue an order to the owner of the said property requiring them to undertake the following work:

Mow all grass/weeds and whipper snip around buildings and fixtures;

with said work to be completed on or before the 28<sup>th</sup> day of June, 2025; and that if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs.

Carried

**0138/25**      **Edeen:** - That the Council hereby declares the land located on the following lots:  
                    Roll 66 – Lot 23, Block 04, Plan Y3516 – 660 1st Avenue  
                    Roll 123 – Lot 2 Block 11– 610 – 3rd Ave  
                    to be a nuisance under Section 11 of *Bylaw No. 2025-03 The Nuisance Abatement Bylaw*, for the following reasons:  
                    Untidy and Unsightly Garbage and Junk;  
                    That the Designated Officer is hereby authorized to issue an order to the owner of the said property requiring them to undertake the following work:  
                    Remove all Garbage and unsightly Junk  
                    with said work to be completed on or before the 28<sup>th</sup> day of June, 2025; and that if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs.

Carried

**Correspondence**

**0139/25**      **Benson:** That the following Correspondence be filed:  
                    RCMP Community Policing Report  
                    Suncorp Valuations  
                    Yolo Nomads

Carried

**Amend Res. 0081/25**

**0140/25**      **Mitchell:** That council remove the condition from resolution 0081/25 that reads ‘with the condition that the RM of Canwood reimburse the Village of Canwood in the amount of \$994.55 for their share of the annual insurance.’

**In- Camera**

**0141/25**      **Benson:** That we move to in-camera at 8:20 p.m. citing  
  
                    *The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) “personal information”*

Carried

**0142/25**      **Benson :** That we move out of in-camera at 8:32 p.m. and note that all members of Council and Administration are in attendance.

Carried

**Adjourn**

**0143/25**      **Demers:** That the meeting was adjourned at 8:50 p.m.

Carried

  
\_\_\_\_\_  
Mayor: Lorne Benson

  
\_\_\_\_\_  
Administrator: Heather Sten