

Village of Canwood  
Council Chamber  
571 Main Street  
**Regular Meeting**  
**March 18, 2025**

Mayor Lorne Benson called the meeting to order at 6:30p.m., with a quorum being present.

PRESENT: Mayor: Lorne Benson  
Councillors: Ken Moar  
Kaytlyn Mitchell  
Ryan Demers  
Greg Edeen

Administrator: Heather Sten

**Agenda**

**0041/25** Edeen: That the agenda be accepted as presented. Carried

**Minutes:**

**0042/25** Mitchell: That the minutes of February 25, 2025 be approved as presented. Carried

**Bank Reconciliation:**

**0043/25** Mitchell: That the Bank Reconciliations for the month of February, 2025 be accepted as presented. Carried

**Financial Statement:**

**0044/25** Demers: That the financial statements for the month of February, 2025 be accepted as presented. Carried

**Attendance Sheets- Employee**

**0045/25** Moar: That the employee attendance sheets for February, 2025, be accepted as presented. Carried

**Council Indemnity**

**0046/25** Moar: That the council Indemnity for March, 2025 be accepted as presented. Carried

**Payroll**

**0047/25 Demers:** That the Employee Payroll for the month of February, 2025, totaling \$10,852.80 and the Council Renumeration of \$690.00 be accepted as presented.

Carried

**Account Payable**

**0048/25 Mitchell:** That the list of accounts payable from Batch 2025-00016 to Batch 2025-00020, which includes all cheques, online payments and EFTs for a total of \$38,940.10 be accepted as presented.

Carried

**Water Treatment Plant Reports**

**0049/25 Edeen:** That the Water Treatment Plant reports for the months of February, 2025, and ALS Lab reports February 26, 2025 and March 12, 2025 be accepted as presented.

Carried

**Committee Reports:**

**0050/25 Benson:** That the verbal report by Heather Sten regarding PubWorks be accepted as presented.

Carried

**0051/25 Moar:** That we order a new backup pump for the Lift Station.

Carried

**April Meeting Date**

**0052/25 Benson:** That the April Meeting date be moved from Tuesday April 15, 2025 to Tuesday April 22, 2025 due to the SUMA Conference Schedule.

Carried

**Correspondance**

**0053/25 Benson:** That the following Correspondence be filed:  
Letter from the Honourable Eric Schmaltz  
Certified Water Operator Requirements  
Parkland Pool Project  
SUMA 2025 AGM Package  
DC Asphalt Repair

Carried

**Development Appeals Board**

**0054/25 Mitchell:** That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, The Village of Canwood appoints Western Municipal Consulting Ltd. To manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

Carried

**Summer Students**

**0055/25 Benson:** That Council directs administrator to advertise job postings for Summer Students for the Village and The Summer Youth Program

Carried

**Request Title**

**0056/25 Edeen:** That Council authorize proceedings to request title to the following properties:  
Lot 23, Blk 04, Plan Y3516  
Lot 6, Blk 02, Plan Y3516

Carried

**Tender of Tax Title Property**

**0057/25 Demers:** That the Council authorize the sale by Tender of Tax Title Property:  
Lot 7, Blk 02, Plan Y3516

Carried

**Letter of Support**

**0058/25 Edeen:** That the Council direct Administrator to write a letter in support of the Canwood and District Bus Association.

Carried

**Training**

**0059/25 Mitchell:** That Administrator shall book the appropriate software training for new Office Clerk.

Carried

**In- Camera**

**0060/25 Benson:** That we move to in-camera at 8:29 p.m. citing

*The Local Authority Freedom of Information and Protection of Privacy Act, section 15(1)(b)(ii) and section 23(1)(b) "personal information"*

Carried

0061/25

Benson : That we move out of in-camera at 8:40 p.m. and note that all members of Council and Administration are in attendance.

Carried

Adjourn

0062/25

Mitchell: That the meeting was adjourned at 8:52 p.m.

Carried



Mayor: Lorne Benson



Administrator: Heather Sten