

Village of Canwood  
Council Chamber  
571 Main Street  
**Regular Meeting**  
**January 21, 2025**

Mayor Lorne Benson called the meeting to order at 6:35p.m., with a quorum being present.

PRESENT: Mayor: Lorne Benson  
Councillors: Ken Moar  
Kaytlyn Mitchell  
Ryan Demers  
Greg Edeen

Administrator: Heather Sten

**Agenda**

**0001/25 Edeen:** That the agenda be accepted as presented. Carried

**Minutes:**

**0002/25 Mitchell:** That the minutes of December 17, 2024 be approved as presented. Carried

**Bank Reconciliation:**

**0003/25 Demers:** That the Bank Reconciliations for the month of December, 2024 be accepted as presented. Carried

**Financial Statement:**

**0004/25 Moar:** That the financial statements for the month of December, 2024 be accepted as presented. Carried

**Attendance Sheets- Employee**

**0005/25 Moar:** That the employee attendance sheets for December, 2024, be accepted as presented. Carried

**Council Indemnity**

**0006/25 Demers:** That the council Indemnity for January, 2025 be accepted as presented. Carried

**Payroll**

**0007/25 Mitchell:** That the Employee Payroll for the month of December, 2024, totaling \$9,752.61 and the Council Renumeration of \$1,351.65 be accepted as presented.

Carried

**Account Payable**

**0008/25 Edeen:** That the list of accounts payable from Batch 2024-00142 to Batch 2025-00008, which includes all cheques, online payments and EFTs for a total of \$86,499.69 be accepted as presented.

Carried

**Water Treatment Plant Reports**

**0009/25 Edeen:** That the Water Treatment Plant reports for the month of December, 2024, and ALS Lab reports December 17, 2024 and January 8, 2025 be accepted as presented.

Carried

**Committee Reports:**

**0010/25 Moar:** That the verbal reports by Ryan Demers & Kaytlyn Mitchell regarding Highway 55 Waste Management, and by Greg Edeen regarding Doctor Recruitment be accepted as presented.

Carried

**Correspondance**

**0011/25 Edeen:** That the following Correspondence be filed:  
SRSD Board Highlights – January

Carried

**Void Chq #6394**

**0012/25 Moar:** That we void cheque #6394 in the amount of \$937.44.

Carried

**0013/25 Mitchell:** That Heather Sten having completed a course in Local Government training receive her increase, as per Human Resource agreement.

Carried

**0014/25 Edeen:** That council renews Natural Gas contract with Connect Energy for another two year term.

Carried

**0015/25 Moar:** That council direct Administrator to apply for the CIF grant, to help fund the Canwood Summer Youth Program.

Carried

**0016/25 Demers:** That council direct Administrator to sent a Notice of Service Line Repair to Resident, Roll #94.

Carried

**Adjourn**  
**0017/25**

**Mitchell:** That the meeting was adjourned at 8:44 p.m.

Carried



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Mayor: Lorne Benson



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Administrator: Heather Sten